

DOLGEVILLE CENTRAL SCHOOL  
Dolgeville, NY 13329



Tuesday, November 15, 2022

Regular Meeting

James A. Green School

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT:**

**PRESIDING OFFICER:**

S. Hongo, President  
J. Williams, V. President  
J. Schmid  
C. Williams  
C. Spofford  
T. Rutkowski – left @ 9:18 pm

J. Izzo

J. Gilfus  
C. Chrisman (absent)  
R. Leavitt  
M. Primeau  
J. Radley  
Gabrielle Rockwell, Student BOE Member

Scott Hongo, President

DRAFT

The regular meeting was called to order at 6:00 p.m. in the Jr./Sr. high school cafeteria.

Call to Order

President, Scott Hongo, asked everyone to rise and recite the Pledge of Allegiance.

Pledge to  
the Flag

**APPOINT STUDENT SERVING AS EX OFFICIO MEMBER OF THE SCHOOL BOARD**

Appoint  
Student  
BOE  
Member

Motion by Mrs. J. Williams, second by Mrs. Rutkowski, to approve the appointment of Gabrielle Rockwell as Student serving as Ex Officio Member of the School Board for school year 2022-2023.

Ayes All – Motion Carried 6:0

**MINUTES**

Approve  
Minutes  
10/18/2022

Motion by Mrs. J. Williams, second by Mr. Spofford, to approve the minutes of October 18, 2022 (regular meeting), as presented.

Ayes All – Motion Carried 6:0

Motion by Mr. Spofford, second by Ms. C. Williams, to accept the audit/finance committee meeting minutes of 10/13/22 as attached.

Acpt. Min.  
Aud/Fin.  
Comm.

Ayes All – Motion Carried 6:0

**CORRESPONDENCE – None**

Correspond.

**FINANCIAL**

Approve  
Financials

Motion by Mr. Schmid, second by Ms. C. Williams, to approve the following financial items:

That General Fund Schedule #A-26 in the sum of \$336,496.31; General Fund Schedule #A-27 in the sum of \$1,537.61; General Fund Schedule #A-29 in the sum of \$344,516.12; General Fund Schedule #A-30 in the sum of \$1,125,825.10; General Fund Schedule #A-32 in the sum of \$371,343.08; School Lunch Fund Schedule #C-5 in the sum of \$34,921.64; and Special Aid Fund Schedule #F-3 in the sum of \$16,678.34 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve  
Payment of  
Warrants

To accept the Treasurer's Report for October 2022 as presented.

Accept  
Treas. Rept.  
10/2022

To adopt the following resolution for the 2022 School Tax Collector's Report:

Adopt  
Resolution  
Tax Collect.

RESOLVED that Scott Hongo, II, President of the Board of Education of the Dolgeville Central School District, in the Towns of Manheim, Salisbury, Fairfield, Stratford, Oppenheim and Ephratah, Counties of Herkimer and Fulton, NY, be and he hereby is authorized, empowered and directed to sign on behalf of said Board of Education of said District the Certificate of the Board of Education of said District attached to the "School Collector's Return to County Treasurer" of unpaid taxes of said District, which return is for the unpaid taxes assessed upon the lands in said District in the tax list made out and delivered to the Collector on the 1<sup>st</sup> day of September, 2022 and which return is dated and made on the 31<sup>st</sup> day of October, 2022.

To accept the 1<sup>st</sup> Quarter Extraclassroom Activity Report for 2022-2023 as presented.

Acpt. 1<sup>st</sup> Q.  
Extraclass.  
Report

Ayes All – Motion Carried 6:0

**CURRICULUM PRESENTATION – Art Department**  
Mrs. Jasewicz, Mrs. Rohacek, Mrs. Prestigiacomo – See Attached

Art Dept.  
Presentation

**REPORTS**Elementary School Report – Mrs. Chrisman – Attached

Reports

Elem. Rept.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Thank you to all who assisted with the Veterans' Day Assemblies held on November 10<sup>th</sup>. They were wonderful.CSE Director/Principal Report – Mrs. Primeau – Attached

CSE Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Superintendent's Report – Mr. Gilfus

Supt. Rept.

Mr. Gilfus made the following comments:

- Work continues with DEI with Dr. Eva Jones. On Monday 11/21/22 Dr. Jones will be working with approximately 45-50 students and also on district-wide initiatives with the adult advisors. Dr. Jones will also with a Professional Learning Committee soon.
- The Daneli Partners Group has met with our Juniors and will be meeting with our 8<sup>th</sup> graders on Thursday to discuss Strength Assessment and Career Focus
- The following 4 emergency drills are being planned: 2 Lockdowns, 1 Hold-in-Place and 1 Lockout
- Congratulations to all of our sports teams for a great Fall season
- The Veterans Day Assemblies were phenomenal with several Veterans attending
- Very proud of our school

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Food Service Report – Mr. Dupuis – Attached

Food Serv.

Technology Report – Mr. Dy, Mr. Randall – Attached

Technology

Revenue Analysis/Expenditure Analysis Reports for October, 2022 – Mrs. Radley – Attached

Rev/Expend.

Motion by Mr. Spofford, second by Mr. Schmid, to accept the above building reports as presented.

Acpt  
Bldg.  
Reports

Ayes All – Motion Carried 6:0

**PRIVILEGE OF THE FLOOR**Privilege of  
Floor

Mrs. Trista Simpson (Special Education Teacher) spoke to the board regarding teacher morale, teacher recruitment and teacher retention. Mrs. Simpson believes that during the past five years many teachers have lost faith in the district's leadership and the teachers do not feel valued. The COVID-19 pandemic has had a negative impact on our students with their social behavior in the classroom and with their peers. There have been a lot of changes this year - not bad, but overwhelming, and the teachers feel that they were not included in the conversations regarding these changes.

**OLD BUSINESS**

Old Business

- Capital Project Update – Mr. Gilfus/Mrs. Radley
  - The project will be submitted to SED for approval by November 23<sup>rd</sup>. A little behind schedule.
  - Anticipate SED approval in March, 2023 and then the bidding process can begin late March, early April.
  - Anticipate to break ground by June 1, 2023 for the 3 main parts of the project – Roof, Bus Garage, and Athletic Field, with hopeful completion of these projects by November 2023.
  - The heating systems and controls are now backlogged by 12 months and, as a result, these items will be moved to the end of the project.

Capital  
Project

- BOE Policy for 2<sup>nd</sup> Reading and Adoption

Adopt  
BOE Policy

Motion by Mrs. J. Williams, second by Mr. Spofford, to adopt the following policy:  
Policy No. 1008 – Animals on School Property

No. 1008

Ayes All – Motion Carried 6:0

**NEW BUSINESS****New  
Business****a. Create School Social Worker PreK-12 Position**

Motion by Mrs. C. Williams, second by Mr. Spofford, upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education does hereby create one full time (1.0 FTE) School Social Worker PreK-12 position in the School Social Worker tenure area effective November 16, 2022. See attached job description.

Create  
School  
Social  
Worker  
Position

Ayes All – Motion Carried 6:0

**b. Create Music Lessons Instructor Part-Time Position**

Motion by Mr. Spofford, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education does hereby create one part-time (One day per Six day cycle) Music Lessons Instructor position effective November 16, 2022. See attached job description.

Create  
Music  
Lessons  
Instructor  
PT

Ayes All – Motion Carried 6:0

**c. Approve Memorandum of Agreement**

Motion by Mrs. J. Williams, second by Mr. Spofford, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association to create the Dolgeville Newspaper Club (DNC) and establish compensation for the DNC advisor, dated November 1, 2022, as attached. This Memorandum of Agreement will expire on June 30, 2023.

Appr. MOA  
Create DCS  
Newspaper  
Club &  
Compensat.

Ayes All – Motion Carried 6:0

**d. Approve Combining Sport – Boys JV/Varsity Volleyball**

Motion by Mr. Spofford, second by Mr. Schmid, to authorize combining the Dolgeville Central School District boys' JV/Varsity volleyball program with the Little Falls City School District boys' JV/Varsity volleyball program for school year 2022-2023, with the Little Falls City School District designated as the host district, per attached memo dated November 15, 2022.

Combine  
DCS &  
L. Falls  
Volleyball

Ayes All – Motion Carried 6:0

**e. Approve Combining Sport – Wrestling**

Motion by Mr. Schmid, second by Ms. C. Williams, to authorize combining the Dolgeville Central School District wrestling program with the Poland Central School District wrestling program for school year 2022-2023, with Dolgeville Central School District designated as the host district, pending approval by the Poland Central School District, per attached memo dated November 15, 2022.

Combine  
DCS &  
Poland  
Wrestling

Ayes All – Motion Carried 6:0

**f. Budget Development Calendar for 2023-2024**

Motion by Mrs. J. Williams, second by Ms. C. Williams, to adopt the 2023-2024 Budget Development Calendar as attached.

Adopt  
2023-2024  
Budget  
Calendar

Ayes All – Motion Carried 6:0

**g. Board Policy**

The following Board Policy was distributed for 1<sup>st</sup> Reading and Review:

Board  
Policy  
1<sup>st</sup> Reading  
Review

- 1) Animals in the School: Instructional Purposes and the Study, Handling and Care

**h. NYSSBA Convention Report – Mr. Gilfus**

Mr. Gilfus attended the NYSSBA Convention in Syracuse on October 28<sup>th</sup> and 29<sup>th</sup> and reported that it was very good and that he was able to make some important connections with potential vendors that the district may be working with in the upcoming building project.

Report  
NYSSBA  
Convention

**i. Hall Walkers Discussion – Mr. Gilfus**

Prior to the COVID-19 pandemic, the district allowed its residents to walk the halls for exercise during the winter months on weekdays during evening sporting events and practices. There has now been a request to permit hall walking again. Mr. Gilfus will discuss this request with Mr. Zilkowski and Mr. Congdon to establish the parameters for hall walkers.

Hall Walkers  
Discussion

**INFORMATION ONLY****Information  
Only**

- a. Thank you letters from the District were sent to Mr. Gehring, Mr. Morrill, Mr. Jaquay & Fire Department and Ms. Smith
- b. Building Use Requests by outside groups approved by Superintendent
  - 1) Julie Castor (on behalf of Mosaic Health) – Use Concession Stand Room for Dental Services
  - 2) Kathy Winkler/Pia Nichols (Girl Scouts) – Use kitchen classroom for monthly troop meetings
  - 3) Cyrece Mahardy (Youth Basketball) – Use HS Cafeteria for youth basketball sign-ups
  - 4) Kelsea Holdridge (RFK Program) – Use Elem Cafeteria for Christmas Cookie Decorating

**BOARD FORUM**

The board members offered the following comments during Board Forum:

- Thank you to all those attending tonight's meeting
- Thank you to the Art Department for tonight's presentation
- Thank you for the honoring our Veterans each year with student assemblies
- Congratulations to our football, track and soccer athletes
- Thank you to Trista for speaking during privilege of the floor
- Congratulations to our athletes and music department
- Thank you to the WADAS Group for the scoreboards in Gym 2
- Thank you for allowing the Girl Scout sleepover in the Gym last Saturday. It was a great event for the girls and thank you to Mrs. Prestigiacomo for the painting activities and Mrs. Zilkowski for the Yoga sessions.
- Thank you to Mrs. Leavitt for her service to our district as English Teacher and Secondary Principal. We wish her the best in her new position at BOCES.
- Thank you to the Art Department for your presentation. It is a great compliment to the Art Department and to our district when the students' art work is displayed out in our community and beyond.

Board  
Forum

DRAFT

Ms. C. Williams shared the following from the elementary building team meeting

- The meeting was very positive and the team is pleased that the district is bringing back some of our traditions – great to be bringing back happiness after COVID.

Mrs. J. Williams shared the following information from the IT committee meeting

- A new visitor badge system is being installed
- Work is being done on the intercom security system for emergency drills to show text on the display boxes
- As part of building project, there will be a generator for battery backup for our computer server room
- A policy has been developed to streamline the process for our 1:1 student devices

**EXECUTIVE SESSION**

Motion by Mrs. J. Williams, second by Ms. C. Williams, to enter executive session at 7:35 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss contract negotiations and ongoing litigations.

Ayes All – Motion Carried 6:0

Mrs. Rutkowski left the meeting at 9:18 p.m. due to inclement weather.

Motion by Mr. Schmid, second by Mrs. J. Williams, to return to regular session at 9:21 p.m.

Ayes All - Motion Carried 5:0

Enter  
Executive  
Session

Return to  
Regular  
Session

**CSE/CPSE MINUTES AND RECOMMENDATIONS**

Motion by Ms. C. Williams, second by Mr. Spofford, to approve the CSE/CPSE Minutes and Recommendations covering the period 10/12/2022 through 11/8/2022 as attached.

Ayes All – Motion Carried 5:0

CSE/CPSE  
Min. & Rec.  
10/12/22 -  
11/8/22

**PERSONNEL**

Motion by Mrs. J. Williams, second by Mr. Spofford, upon the recommendation of the Superintendent of Schools, to accept and approve the following ~~resignations/leaves/appointments~~ appointments:

Personnel  
Actions

Resignations  
Leaves  
Appoints.

To accept the resignation of Ruth Leavitt as secondary principal, effective December 2, 2022.

Acptt.Resign  
R. Leavitt  
HS Principal

To accept the retirement of Linda Hemmerich as school nurse, effective February 28, 2023.

Acptt.Retire  
L. Hemmerich  
Elem.Nurse

To approve the leave request of Brian Wilcox, Business Math/Computer teacher, for the period December 21, 2022 through March 29, 2023.

Appr.Lv.  
B. Wilcox

To approve the probationary appointment of Vanessa Boyer to the following newly created position:  
(created at this BOE meeting)

Name: **Vanessa Boyer**  
 Position: **School Social Worker PreK-12**  
 Tenure Area: **School Social Worker**  
 Type: **10 Month plus up to 20 days during the summer**  
 Effective Date: **12/19/2022**  
 Probationary Period: **4 Year ending 12/19/2026**  
 Certification: **School Social Worker, Provisional Certificate - date**  
 Salary: **Step 15 DTA Salary Schedule - \$62,369.00**  
**Graduate Credit Hours - \$700.00 (30 credit hours @ \$70.00 per block of 3)**  
**Nationally Board Certified Stipend - \$1,000.00**

Appr. Appt.  
 V. Boyer  
 School  
 Social  
 Worker

DRAFT

To approve the appointment of **Linda Roche** to a one-year term of appointment as a part-time (1 day per 6 day cycle) Music Lessons Instructor for the term from November 8, 2022 through June 30, 2023, unless sooner terminated by the Board of Education. Linda Roche shall receive compensation at the daily rate of \$150.00 per day and teach music lessons for the full day between the hours of 7:45 a.m. and 2:35 p.m. for the term of this appointment. (This is a newly created position, created at this BOE meeting).

Appr. Appt.  
 L. Roche  
 Music  
 Lessons  
 Instructor

To approve the probationary appointment of Taylor Brandow to the following position, replacing L. Johnson (pending fingerprint clearance):

Name: **Taylor Brandow**  
 Position: **PT Food Service Helper**  
 Type: **Hourly**  
 Effective Date: **11/21/2022**  
 Probationary Period: **6 month ending 5/21/2023**  
 Salary: **\$14.29/hr.**

Appr. Appt.  
 T. Brandow  
 PT Food  
 Service

To approve the appointment of the following Extended Skills Teachers for 2022-2023, as attached:

Mrs. Crystal Miller	Room 206	1/200 <sup>th</sup> of Step 5	\$32.35/hr.
Mr. Eric Ashley	Room 213	1/200 <sup>th</sup> of Step 5	\$32.35/hr.
Miss McKensy Castor	Room 220	1/200 <sup>th</sup> of Step 5	\$32.35/hr.
Ms. Jennifer Minor	Room 114	1/200 <sup>th</sup> of Step 5	\$32.35/hr.
Mrs. Polly Longway	Teaching Assistant		\$17.00/hr.
Mrs. Julie Castor	Teaching Assistant		\$17.00/hr.
Mrs. Linda Hemmerich	School Nurse		\$38.34/hr.

Appr. Appt.  
 Extended  
 Skills  
 2022-2023  
 Teachers  
 TAs  
 Nurse

To approve the appointment of Edward Campbell as Dolgeville Newspaper Club Advisor for School year 2022-2023 at Step 1 @ .02.

Appr. Appt.  
 E. Campbell  
 DNC Adv.

To approve the appointment of Ashley Randall as Unpaid Indoor Track Coach for school year 2022-2023 at Step 6.

Appr. Appt.  
 A. Randall  
 Unpd. Indoor Track

To approve the appointment of the following substitutes:

Erin Randall as substitute teacher aide and substitute clerical worker  
 Emily Brewer as substitute teacher aide and substitute clerical worker  
 Marie Huddleston as substitute monitor, substitute teacher aide, and substitute clerical worker  
 Karen Edwards as substitute cleaner following her retirement in March, 2023

Appr. Subs.  
 E. Randall  
 E. Brewer  
 M. Huddleston  
 K. Edwards

To approve the appointment of Daniel Haughton as Unpaid Wrestling Coach for school year 2022-2023 at Step 1 (pending completion of all TCL requirements as required by NYSED).

Appr. Appt.  
 D. Haughton  
 Unpd. Wrest.

Ayes All – Motion Carried 5:0

#### FUTURE MEETINGS

Regular Meeting – Tuesday, December 20, 2022 – 7-12 SS Presentation / Primary Project (J. Castor)  
 Regular Meeting – Tuesday, January 17, 2023 – The Reading League update  
 Regular Meeting – February 14, 2023 – Budget Presentation  
 Regular Meeting – March 21, 2023 – Budget Review

Future  
 Meetings

#### ADJOURNMENT

Adjournment

Motion by Mr. Schmid, second by Mr. Spofford, to adjourn at 9:22 p.m.

Ayes All – Motion Carried 5:0

Sandra L. Allen  
 District Clerk

## DOLGEVILLE CSD

Check Warrant Report For A - 34: PAYROLL DEDUCTIONS #11, 11/22/22 For Dates 11/1/2022 - 11/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount	Liquidated
Account	Account Description						
427	11/21/2022	2008 M & T BANK		Trust & Agency Payment			
A 726FICA	FICA TAX					21,037.99	
A 726FICA	FICA TAX					21,037.99	
A 722	FEDERAL INCOME TAX					29,348.39	
A 726MED	MEDICARE TAX					4,920.14	
A 726MED	MEDICARE TAX					4,920.14	
428	11/21/2022	2227 NYS INCOME TAX		Check Total:		81,264.65	
A 721	NYS INCOME TAX			Trust & Agency Payment		14,281.57	
429	11/21/2022	2311 PAYROLL ACCOUNT		Check Total:		14,281.57	
A 710	CONSOLIDATED PAYROLL			Trust & Agency Payment		247,172.06	
430	11/21/2022	2719 OMNI		Check Total:		247,172.06	
A 729	EMPLOYEE ANNUITIES			Trust & Agency Payment		1,982.14	
A 729	EMPLOYEE ANNUITIES					3,110.00	
A 729	EMPLOYEE ANNUITIES					3,087.23	
A 729	EMPLOYEE ANNUITIES					48.00	
A 729	EMPLOYEE ANNUITIES					3,347.00	
A 729	EMPLOYEE ANNUITIES					1,203.90	
A 729	EMPLOYEE ANNUITIES					67.02	
42570 ✓	11/21/2022	1030 AFLAC NEW YORK		Check Total:		12,845.29	
A 720AFLAC	AFLAC INSURANCE					721.62	
A 720AFLAC	AFLAC INSURANCE					161.00	
42571 ✓	11/21/2022	1488 DOLGEVILLE TEACHERS ASSOCIATION		Check Total:		882.62	
A 724TCHR	TEACHER DUES			Trust & Agency Payment - TCHDUES		2,724.72	
42572 ✓	11/21/2022	2217 NYS & LOCAL RETIREMENT SYSTEM		Check Total:		2,724.72	
A 718	STATE RETIREMENT					702.00	
A 718	STATE RETIREMENT					2,781.45	



## DOLGEVILLE CSD

Check Warrant Report For A - 34: PAYROLL DEDUCTIONS #11, 11/22/22 For Dates 11/1/2022 - 11/30/2022



Check # Account	Check Date Account Description	Vendor ID Vendor Name	Check Description PO Number	Check Amount	Liquidated
42573 ✓	11/21/2022	2220 NYS CHILD SUPPORT PROCESSING CENTER	Check Total: Trust & Agency Payment - CHILDSUPP	3,483.45	✓
A 749		CHILD SUPPORT COLLECTIONS		195.86	✓
42574 ✓	11/21/2022	2220 NYS CHILD SUPPORT PROCESSING CENTER	Check Total: Trust & Agency Payment - CHILDSUPP	195.86	✓
A 749		CHILD SUPPORT COLLECTIONS		120.00	
42575 ✓	11/21/2022	2230 NYS TEACHERS' RETIREMENT SYSTEM	Check Total: Trust & Agency Payment - TRSLOAN	120.00	✓
A 727		TEACHER RETIREMENT LOAN		2,736.00	✓
42576 ✓	11/21/2022	2252 NYSUT MEMBER BENEFITS TRUST	Check Total: Trust & Agency Payment - NYSUT	2,736.00	✓
A 732		NYSUT		135.57	✓
42577 ✓	11/21/2022	2367 PREFERRED GROUP PLANS INC	Check Total: Trust & Agency Payment - NYSUT	135.57	✓
A 720FLEX		FLEXIBLE SPENDING ACCOUNT		325.00	
A 720FLEX		FLEXIBLE SPENDING ACCOUNT		1,450.00	
42578 ✓	11/21/2022	2561 SHERIFF OF HERKIMER COUNTY	Check Total: Trust & Agency Payment - INCOMEEXEC	1,775.00	✓
A 723		INCOME EXECUTIONS		240.92	✓
42579 ✓	11/21/2022	2710 THE CIVIL SERVICE EMPLOYEES ASSOC.	Check Total: Trust & Agency Payment - VOTE	240.92	✓
A 72ACSEA		CSEA UNION DUES		830.33	
A 72ACSEA		CSEA UNION DUES		144.31	✓
42580 ✓	11/21/2022	2822 VOTE-COPE	Check Total: Trust & Agency Payment - VOTE	974.64	✓
A 731		VOTE-COPE		116.00	✓
			Check Total:	116.00	✓

## DOLGEVILLE CSD

Check Warrant Report For A - 34: PAYROLL DEDUCTIONS #11, 11/22/22 For Dates 11/1/2022 - 11/30/2022



Check #	Check Date	Vendor ID	Vendor Name
Account	Account Description		

Check Description	PO Number	Check Amount	Liquidated
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Number of Transactions: 15

Warrant Total:		368,948.35	
Vendor Portion:		368,948.35	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 15 in number, in the total amount of \$368,948.35. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$368,948.35. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor



## DOLGEVILLE CSD



## Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
42581 ✓	12/01/2022	2217	NYS & LOCAL RETIREMENT SYSTEM		72109-2023		2023 ANNUAL INVOICE	177,784.00 ✓	
A 637				DUE TO ERS					
42588 ✓	12/16/2022	3527	ADIRONDACK WRESTLING CLUB				Check Total: WRESTLING TOURNAMENT	177,784.00	
A 2855.400-03-7100			CONTRACTUAL WRESTLING	WRESTLING TOURNAMENT	12/3/22	230423		350.00 ✓	350.00
42589 ✓	12/16/2022	1036	GERALD ALBANESE				Check Total: OFFICIAL	350.00	
A 2855.400-03-7600			CONTRACTUAL BASKETBALL	OFFICIAL	11/30/22			112.40 ✓	
42590 ✓	12/16/2022	1053	AMAZON.COM				Check Total:	112.40	
A 2250.450-00-0000			SUPPLIES SPEC ED	CLASS SUPPLIES - M. LYBOLT	1F7Y-3FJH-PGQH	230419		81.62 ✓	82.40
A 2630.450-00-0000			SUPPLIES IT DEPT	TONER CARTRIDGE	1W79-PD47-RC3Q	230435		39.79 ✓	39.79
A 2630.450-00-0000			SUPPLIES IT DEPT	CHARGER	1131-LKRC-GKDP	230436		27.99 ✓	27.99
A 2855.450-03-7500			SUPPLIES VOLLEYBALL	ANKLE BRACES - VOLLEYBALL	1CPQ-KXNG-4XQR	230441		570.60 ✓	588.48
A 2815.450-00-0000			SUPPLIES NURSE	NURSE SUPPLIES - ELEMENTARY	19PL-3XHX-FWGF	230451		153.88 ✓	153.88
A 2855.450-03-7000			SUPPLIES ATHLETICS GENERAL	BACKBOARD PADDING - ATHLETICS	1DN9-4PRK-4WRR	230446		321.80 ✓	321.80
A 2250.450-00-0000			SUPPLIES SPEC ED	16 PACK FIDGET SPINNERS - M. PRIMEAU	1KHT-XKGX-LXCD	230479		24.76 ✓	25.96
A 2250.450-00-0000			SUPPLIES SPEC ED	SENSORY TOYS - M. PRIMEAU	1L3C-HDMP-Q3D3	230480		17.98 ✓	20.98
A 5510.454-04-0000			SUPPLIES OIL	MIRROR SHEETS, LED WORK LIGHTS - BUS GARAGE		230444		0.00	88.98
A 5510.455-04-0000			SUPPLIES OTHER	MIRROR SHEETS, LED WORK LIGHTS - BUS GARAGE	17JN-GQWF-RRWN	230444		228.31 ✓	178.32
A 5510.455-04-0000			SUPPLIES OTHER	MIRROR SHEETS, LED WORK LIGHTS - BUS GARAGE	1PPH-CX4T-1RYW	230444		38.99 ✓	0.00
42591 ✓	12/16/2022	3137	ARK THERAPEUTIC				Check Total: SUPPLIES - J. KARLA	1,505.72	
A 2250.450-00-0000			SUPPLIES SPEC ED	SUPPLIES - J. KARLA	11807	230369		68.93 ✓	68.93
42592 ✓	12/16/2022	2219	ASBO NEW YORK				Check Total: SBO CONFERENCE - J. RADLEY	68.93	
A 1310.400-00-0000			CONTRACTUAL BUSINESS OFFICE	SBO CONFERENCE - J. RADLEY	200015694	230360		316.00 ✓	316.00

## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account			Account Description			PO Number		
42693 ✓	12/16/2022	1089	ASHA				316.00	
A 2250.450-00-0000			SUPPLIES SPEC ED	2022 DUES - D. EYSAMAN	14036285	2022 DUES - D. EYSAMAN	253.00	253.00
Check Total:							253.00	
42594 ✓	12/16/2022	1097	ATHMEDICS					
A 2855.450-03-7500			SUPPLIES VOLLEYBALL	VOLLEYBALLS	70494-00	230420	499.50	499.50
A 2855.450-03-7100			SUPPLIES WRESTLING	HEADGEAR/STOPWATCH - ATHLETICS	70567-00	230129	518.90	518.90
Check Total:							1,018.40	
42595 ✓	12/16/2022	1160	BIG APPLE MUSIC					
A 2110.400-03-3000			CONTRACTUAL HS	INSTRUMENT REPAIR	5741	230217	155.00	155.00
A 2110.400-03-3000			CONTRACTUAL HS	INSTRUMENT REPAIR	5878	230217	307.00	307.00
A 2110.451-03-5100			SUPPLIES HS MUSIC	OBOE REEDS	37255	230112	108.00	108.00
Check Total:							570.00	
42596 ✓	12/16/2022	1475	BLICK ART MATERIALS					
A 2110.451-03-5000			SUPPLIES HS ART	ART SUPPLIES ROHACEK	9379732	230389	330.44	330.44
Check Total:							330.44	
42597 ✓	12/16/2022	1215	BROWN & RANDALL					
A 5510.455-04-0000			SUPPLIES OTHER	PLASMA TORCH - BUS GARAGE	673091	230156	549.00	549.00
Check Total:							549.00	
42598 ✓	12/16/2022	3200	BUELL FUELS LLC					
A 5510.452-04-0000			SUPPLIES FUEL	FUEL	380203	230142	2,664.18	2,664.18
A 5510.452-04-0000			SUPPLIES FUEL	FUEL	640573	230142	6,342.49	6,342.49
Check Total:							9,006.67	
42599 ✓	12/16/2022	1294	CDW					
A 2630.450-00-0000			SUPPLIES IT DEPT	TONER	FC58395	230382	220.58	227.99
A 2630.450-00-0000			SUPPLIES IT DEPT	ETHERNET SWITCH	FC88504	230378	181.95	199.95
Check Total:							402.53	
42600 ✓	12/16/2022	1307	CENTRAL PETROLEUM COMPANY					
A 5510.454-04-0000			SUPPLIES OIL	ENGINE OIL, GREASE - BUS GARAGE	502268	230141	2,286.75	2,286.75
Check Total:							2,286.75	
42601 ✓	12/16/2022	3640	SALVATORE CESARIO JR					
A 2865.400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/26/22		208.40	
Check Total:							208.40	

## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
Account	Account	Description							
42602 ✓	12/16/2022	2740	CHARTER COMMUNICATIONS	PHONE	107293101110122	PHONE	230236	109.98 ✓	0.00
A 5530 418-04-0000			CONTRACTUAL TELEPHONE	PHONE					
42603 ✓	12/16/2022	2740	CHARTER COMMUNICATIONS	PHONE	106063201110122	PHONE	230236	109.98 ✓	415.71
A 1620 403-00-0000			CONTRACTUAL PHONE	PHONE					
42604 ✓	12/16/2022	3534	CHARTER COMMUNICATIONS	PHONE	0020867111122	PHONE	230168	239.94 ✓	239.94
A 1620 403-00-0000			CONTRACTUAL PHONE	PHONE					
42605 ✓	12/16/2022	3534	CHARTER COMMUNICATIONS	PHONE	0020871110122	PHONE	230265	59.98 ✓	59.98
A 5530 418-04-0000			CONTRACTUAL TELEPHONE	PHONE					
42606 ✓	12/16/2022	1318	CHEMAQUA	WATER TREATMENT	8003043	WATER TREATMENT	230053	577.50 ✓	577.50
A 1621 400-00-0000			CONTRACTUAL MAINTENANCE	WATER TREATMENT					
42607 ✓	12/16/2022	1319	KATRINA CHENEY	REIMB. WORK BOOTS	11/9/22	REIMB. WORK BOOTS		102.49 ✓	
A 1620 400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS	REIMB. WORK BOOTS					
42608 ✓	12/16/2022	1359	CNYWOA	WRESTLING TOURNAMENT	11/26/22	WRESTLING TOURNAMENT	230422	100.00 ✓	100.00
A 2855 400-03-7100			CONTRACTUAL WRESTLING	WRESTLING TOURNAMENT					
42609 ✓	12/16/2022	1486	DOLGEVILLE MANHEIM PUBLIC LIBRARY	2022 LIBRARY TAXES		2022 LIBRARY TAXES		100.00 ✓	
A 1001			REAL PROPERTY TAXES	2022 LIBRARY TAXES	2022			20,000.00 ✓	
42610 ✓	12/16/2022	1521	EASTERN SECURITY SERVICES	INSTALLATION OF INTERCOM SYSTEM	647805	INSTALLATION OF INTERCOM SYSTEM	230358	4,311.00 ✓	4,311.00
A 2630 412-00-0000			COMPUTER GRANTS	INSTALLATION OF INTERCOM SYSTEM					
42611 ✓	12/16/2022	1547	EMERGENCY MEDICAL SUPPLY	PULSE OXIMETER	18324	PULSE OXIMETER	230300	168.00 ✓	180.00
A 2110 200-03-3000			EQUIP HS	PULSE OXIMETER					
Check Total:								168.00	

## DOLGEVILLE CSD



## Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
Account			Account Description						
42612 ✓	12/16/2022		1569 EVERSAN, INC.			SCOREBOARDS			
A 2855 200-03-3000			EQUIP ATHLETICS	SCOREBOARDS	IN3579		220410	16,380.40 ✓	16,380.40
42613 ✓	12/16/2022		1575 EXTRA-CURRICULAR			YEARBOOKS - HS/ELEM LIBRARIES		16,380.40	
A 2610 460-00-0000			TEXTBOOKS LIBRARY	YEARBOOKS - HS/ELEM LIBRARIES	11/8/22 YEARBOOKS - HS/ELEM LIB			72.00 ✓	
42614 ✓	12/16/2022		1596 FERRARA FIORENZA P.C.			LEGAL SERVICES		72.00 ✓	
A 1420 400-00-0000			CONTRACTUAL LEGAL	LEGAL SERVICES	11/7/22		230065	567.98 ✓	567.98
42615 ✓	12/16/2022		1645 HAROLD LEIGH FRYE			OFFICIAL		567.98	
A 2855 400-03-7100			CONTRACTUAL WRESTLING	OFFICIAL	11/30/22			99.05 ✓	
42616 ✓	12/16/2022		3607 GAMETIME			CHAIN NET - MAINTENANCE		99.05	
A 1620 450-00-0000			SUPPLIES BUILDINGS & GROUNDS	CHAIN NET - MAINTENANCE	PJ-0198410		230385	1,524.49 ✓	1,524.49
42617 ✓	12/16/2022		1668 GEORGE LUMBER COMPANY			PROPANE		1,524.49	
A 1620 450-00-0000			SUPPLIES BUILDINGS & GROUNDS	PROPANE	450686		230043	40.00 ✓	40.00
42618 ✓	12/16/2022		3487 JOSEPH GILFUS			REIMB. MILEAGE - PRINCIPAL SCREENINGS		40.00	
A 1240 400-00-0000			CONTRACTUAL SUPERINTENDENT	REIMB. MILEAGE - PRINCIPAL SCREENINGS	12/1/22			61.26 ✓	
42619 ✓	12/16/2022		1696 GOPHER			MASTER PADLOCKS		61.26	
A 2110 200-03-3000			EQUIP HS	MASTER PADLOCKS	IN216008		230077	574.00 ✓	574.00
42620 ✓	12/16/2022		1700 GRAINGER			BATTERIES		574.00	
A 1620 450-00-0000			SUPPLIES BUILDINGS & GROUNDS	BATTERIES	9505034273		230036	77.15 ✓	77.15
42621 ✓	12/16/2022		1775 HERKIMER COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM			NOVEMBER HEALTH PREMIUMS		77.15	
A 9040 800-00-0000			LIFE INSURANCE	NOVEMBER HEALTH PREMIUMS	11/1/22		230058	197.54 ✓	197.54

## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account	Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
42622 ✓	12/16/2022		3463 RAYMOND HOULE	A 9060 800-00-0000	HOSPITAL MEDICAL DENTAL	NOVEMBER HEALTH PREMIUMS	11/1/22	230058		300,481.35 ✓	300,481.35
Check Total: OFFICIAL										300,678.89 ✓	
42623 ✓	12/16/2022		1819 HUMMELS OFFICE EQUIPMENT CO.	A 2855 400-03-7500	CONTRACTUAL VOLLEYBALL	OFFICIAL	11/8/22			82.40 ✓	
Check Total:										82.40	
42624 ✓	12/16/2022		3528 MIKE IANNOTTI	A 1620 451-00-0000	SUPPLIES CLEANING	CLEANING SUPPLIES	1929900-0	230458		132.90 ✓	132.90
				A 2815 450-00-0000	SUPPLIES NURSE	DESK PAD L. HEMMERICH	1930374-0	230475		9.99 ✓	19.99
				A 1620 451-00-0000	SUPPLIES CLEANING	CLEANING SUPPLIES	1926326-0	230458		26.58 ✓	26.58
				A 1620 451-00-0000	SUPPLIES CLEANING	HAND SANITIZER	1913433-5	230380		71.08 ✓	71.08
				A 2630 450-00-0000	SUPPLIES IT DEPT	MICR TONER - CHECK PRINTER	1932904-0	230496		562.07 ✓	562.07
				A 1310 450-00-0000	SUPPLIES BUSINESS OFFICE	BUSINESS OFFICE SUPPLIES	1923791-0	230445		32.82 ✓	32.82
				A 2110 451-01-1000	SUPPLIES ELEM	COPY PAPER	1923894-0	230438		1,980.00 ✓	1,980.00
				A 1620 453-00-0000	SUPPLIES PAPER	CLEANING SUPPLIES	1929900-0	230458		1,157.10 ✓	1,157.10
				A 1620 453-00-0000	SUPPLIES PAPER	CLEANING SUPPLIES	1926326-0	230458		60.90 ✓	60.90
				A 2110 451-03-3000	SUPPLIES HS	COPY PAPER	1923894-0	230438		1,980.00 ✓	1,980.00
Check Total: OFFICIAL										6,013.44	
42625 ✓	12/16/2022		1848 J W PEPPER & SONS INC.	A 2855 400-03-7600	CONTRACTUAL BASKETBALL	OFFICIAL	11/30/22			92.40 ✓	
Check Total: MUSIC										92.40	
				A 2110 480-03-3000	TEXTBOOKS - HS	MUSIC	364752629	230404		29.98 ✓	29.98
				A 2110 480-03-3000	TEXTBOOKS - HS	MUSIC	364692553	230404		142.92 ✓	142.92
Check Total: SEMI ANNUAL INSPECTION										172.90	
42626 ✓	12/16/2022		3229 JOHNSON CONTROLS FIRE PROTECTION LP	A 1620 400-00-0000	CONTRACTUAL BUILDINGS & GROUNDS	SEMI ANNUAL INSPECTION	23202747	230050		1,492.83 ✓	1,492.83
42627 ✓	12/16/2022		1882 JON'S JOHNS PORTABLE TOILETS	A 2855 450-03-7000	SUPPLIES ATHLETICS GENERAL	RENTAL - OCTOBER	P-38670	230295		260.00 ✓	260.00
Check Total: RENTAL - OCTOBER										1,492.83	
Check Total: PORTABLE RADIO										260.00	



## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
42629 ✓	12/16/2022		3616 KIMBALL MIDWEST	A 2630 401-00-0000	REPAIRS IT DEPT	PORTABLE RADIO	242050		230326	30.00 ✓	30.00
				Check Total: 30.00							
				SUPPLIES - BUS GARAGE							
42630 ✓	12/16/2022		1919 KIRBY FREE LIBRARY	A 5510 451-04-0000	SUPPLIES CUSTODIAL	SUPPLIES - BUS GARAGE	100468054		230401	64.00 ✓	64.00
				Check Total: 64.00							
				2022 LIBRARY TAXES							
42631 ✓	12/16/2022		3592 KAYLA J LACHUT	A 1001	REAL PROPERTY TAXES	2022 LIBRARY TAXES	2022			7,500.00 ✓	
				Check Total: 7,500.00							
				PT SERVICES							
42632 ✓	12/16/2022		1936 LAKESHORE EQUIPMENT COMPANY	A 2250 400-00-0000	CONTRACTUAL SPEC ED	PT SERVICES	11/4/22			900.00 ✓	
				A 2250 400-00-0000	CONTRACTUAL SPEC ED	PT SERVICES	11/16/22			840.00 ✓	
				Check Total: 1,740.00							
SUPPLIES - D. EYSAMAN											
42633 ✓	12/16/2022		1964 LEONARD BUS SALES	A 2250 450-00-0000	SUPPLIES SPEC ED	SUPPLIES - D. EYSAMAN	713265111022		230454	263.27 ✓	235.92
				Check Total: 263.27							
				PARTS - BUS GARAGE							
42634 ✓	12/16/2022		3138 LESSONPIX INC.	A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	X102004709.01		230148	1,197.39 ✓	1,197.39
				A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	X102004794.01		230148	311.21 ✓	311.21
				A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	X102004909.01		230148	17.48 ✓	17.48
Check Total: 1,526.08											
42635 ✓	12/16/2022		1161 LICARIS BIG M SUPERMARKETS	A 2250 450-00-0000	SUPPLIES SPEC ED	USER LICENSE	7764		230453	36.00 ✓	36.00
				Check Total: 36.00							
				FOOD - K. WINKLER CLASS							
42636 ✓	12/16/2022		1997 BRANDON LONG	A 2110 451-03-5600	SUPPLIES HS INDUST ARTS	FOOD - K. WINKLER CLASS	55497		230447	49.47 ✓	49.47
				A 2110 451-03-5600	SUPPLIES HS INDUST ARTS	FOOD - K. WINKLER CLASS	55495		230447	68.69 ✓	68.69
				A 2110 451-03-5600	SUPPLIES HS INDUST ARTS	FOOD - K. WINKLER CLASS	55496		230447	102.34 ✓	102.34
Check Total: 220.50											
OFFICIAL											
42637 ✓	12/16/2022		2003 TODD LUTHER	A 2855 400-03-7600	CONTRACTUAL BASKETBALL	OFFICIAL	11/30/22			112.40 ✓	
				Check Total: 112.40							
				OFFICIAL							
A 2855 400-03-7500	12/16/2022		CONTRACTUAL VOLLEYBALL	OFFICIAL			11/22/22			112.40 ✓	
				Check Total: 112.40							
				OFFICIAL							



## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Account	Account Description								

42638 ✓ 12/16/2022 2029 \*\*CONTINUED\*\* MANHEIM AUTO PARTS

Check Total: 112.40

Voided During Printing

42639 ✓ 12/16/2022 2029 MANHEIM AUTO PARTS

Check Total: 0.00

PARTS - MAINTENANCE

A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	677192	230040	19.68 ✓	19.68
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	676325	230147	31.05 ✓	31.05
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	677899	230147	47.06 ✓	47.06
A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	677820	230040	112.14 ✓	112.14
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	676720	230147	187.39 ✓	187.39
A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	677824	230040	61.98 ✓	61.98
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	676758	230147	54.94 ✓	54.94
A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	677832	230040	-27.83 ✓	0.00
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	676986	230147	32.97 ✓	32.97
A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	677981	230040	2.86 ✓	2.86
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	677183	230147	4.66 ✓	4.66
A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	678257	230040	3.84 ✓	3.84
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	677184	230147	6.99 ✓	6.99
A 1620 450-00-0000	SUPPLIES BUILDINGS & GROUNDS	PARTS - MAINTENANCE	678364	230040	8.99 ✓	8.99
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	677286	230147	31.05 ✓	31.05
A 5510 456-04-0000	SUPPLIES PARTS	PARTS - BUS GARAGE	677351	230147	1.38 ✓	1.38

42640 ✓ 12/16/2022 2043 SARA MARTYNIUK

Check Total: 579.15

R/T MILEAGE - BANKING NOVEMBER

A 1310 400-00-0000	CONTRACTUAL BUSINESS OFFICE	R/T MILEAGE - BANKING NOVEMBER	11/30/22	230026	62.25 ✓	62.25
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42641 ✓ 12/16/2022 2084 MARY E. METOTT

Check Total: 62.25

PHYSICALS

A 2815 400-00-0000	CONTRACTUAL NURSE	PHYSICALS	11/7/22		525.00 ✓	
A 5510 400-04-0000	CONTRACTUAL TRANSPORTATION	PHYSICALS	11/7/22		45.00 ✓	

# DOLGEVILLE CSD



## Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
42642 ✓	12/16/2022	2124	ERIC MOREAU					Check Total: OFFICIAL	570.00	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/28/22				188.40 ✓	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/22/22				112.40 ✓	
42643 ✓	12/16/2022	3636	ALYSSA MORLEY					Check Total: OFFICIAL	300.80	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/29/22				148.40 ✓	
42644 ✓	12/16/2022	3231	STEPHEN MURPHY					Check Total: OFFICIAL	148.40	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/28/22				188.40 ✓	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/22/22				112.40 ✓	
42645 ✓	12/16/2022	2158	IMVCCFO					Check Total: ASSIGNOR FEES	300.80	
A 2855.400-03-7200			CONTRACTUAL FOOTBALL	ASSIGNOR FEES	11/20/22				25.65 ✓	
42646 ✓	12/16/2022	2167	ELBA NASH					Check Total: ITEMS FOR FUN & WELLNESS DAY	25.65	
A 2020.450-03-3000			SUPPLIES HS PRINCIPAL	ITEMS FOR FUN & WELLNESS DAY	11/30/22				106.82 ✓	
42647 ✓	12/16/2022	3631	NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS					Check Total: CONFERENCE - K. KIRKPATRICK	106.82	
A 2250.400-00-0000			CONTRACTUAL SPEC ED	CONFERENCE - K. KIRKPATRICK	2023				255.00 ✓	255.00
A 2250.408-00-0000			CONTRACTUAL SPEC ED CONFERENCE	CONFERENCE - K. KIRKPATRICK	2023				149.00 ✓	149.00
42648 ✓	12/16/2022	3631	NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS					Check Total: CONFERENCE - L. LICARI	404.00	
A 2250.400-00-0000			CONTRACTUAL SPEC ED	CONFERENCE - L. LICARI	2023				330.00 ✓	330.00
A 2250.408-00-0000			CONTRACTUAL SPEC ED CONFERENCE	CONFERENCE - L. LICARI	2023				149.00 ✓	149.00
42649 ✓	12/16/2022	2318	NCS PEARSON, INC.					Check Total: BOOKLETS - K. KIRKPATRICK	479.00	
A 2250.450-00-0000			SUPPLIES SPEC ED	BOOKLETS - K. KIRKPATRICK	20086945				230.443 ✓	104.00
42650 ✓	12/16/2022	2205	NORTHERN SPEECH SERVICES, INC.					Check Total: KAUFMAN TREATMENT KITS - D. EYSAMAN	114.00	

# DOLGEVILLE CSD

Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Account			Account Description						
42651 ✓	12/16/2022		2205 NORTHERN SPEECH SERVICES, INC.	KAUFMAN TREATMENT KITS - D. EYSAMAN	1340280	230455	313.77	395.53	
Check Total: 313.77									
WORKBOOKS - D. EYSAMAN									
42652 ✓	12/16/2022		2229 NYS SCHOOL BOARDS ASSOCIATION	WORKBOOKS - D. EYSAMAN	1341350	230465	88.74	91.78	
Check Total: 88.74									
42653 ✓	12/16/2022		2242 NYSMEC	ELEC/GAS INSTALL 4/6	1112-23A	230020	20,148.47	20,148.47	
Check Total: 7,148.00									
ELEC/GAS INSTALL 4/6									
42654 ✓	12/16/2022		2246 NYSPHSAA	CONTRACTUAL GAS/ELEC BUILDINGS & GROUNDS	1112-23A	230020	880.67	880.67	
Check Total: 30,090.14									
2022-23 CHEER RULES									
42655 ✓	12/16/2022		2273 ORKIN, INC	CONTRACTUAL GAS/ELEC BUILDINGS & GROUNDS	966-23A	230020	8,663.20	8,663.20	
Check Total: 11.00									
SERVICE									
42656 ✓	12/16/2022		2305 PAT'S TIRE SERVICE	CONTRACTUAL MAINTENANCE	229358168	230066	408.88	408.88	
Check Total: 408.88									
TIRES									
42657 ✓	12/16/2022		2323 DALE PEARSON	CONTRACTUAL VOLLEYBALL	11/8/22	82.40	82.40		
Check Total: 862.84									
OFFICIAL									
42658 ✓	12/16/2022		3623 PENDER'S MUSIC COMPANY	PERCUSSION BOOK		82.40	82.40		
Check Total: 82.40									

## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
42659 ✓	12/16/2022	2367	PREFERRED GROUP PLANS INC	A 2110.480-03-3000	TEXTBOOKS - HS	PERCUSSION BOOK	639704	230442		163.71	156.78
Check Total:										163.71	
42660 ✓	12/16/2022	2403	R.G. TIMBS, INC.	A 1310.400-00-0000	CONTRACTUAL BUSINESS OFFICE	DEC 2022 BENEFIT ADMIN FEE	100542022-12-1	230029		112.00	112.00
				A 1310.400-00-0000	CONTRACTUAL BUSINESS OFFICE	NOV 2022 BENEFIT ADMIN FEE	100542022-11-1	230029		112.00	112.00
Check Total:										224.00	
42661 ✓	12/16/2022	2443	RH CROWN CO.	A 5510.456-04-0000	SUPPLIES PARTS	DIESEL EXHAUST FLUID	094828	230151		441.72	441.72
Check Total:										1,550.00	
42662 ✓	12/16/2022	3571	SARA RYAN	A 2855.400-03-7600	CONTRACTUAL BASKETBALL	OFFICIAL	11/30/22			92.70	
Check Total:										92.70	
42663 ✓	12/16/2022	3625	S & E JONES CONSULTING, LLC	A 2110.400-00-0000	CONTRACTUAL	PD TRAINING	11/1/22			3,000.00	3,000.00
Check Total:										3,000.00	
42664 ✓	12/16/2022	2485	S & J ENTERPRISES	A 5510.455-04-0000	SUPPLIES OTHER	BUG REMOVER FOR BUSES	86191	230152		111.99	111.99
Check Total:										111.99	
42665 ✓	12/16/2022	3523	LUCAS SANTIAGO	A 2855.400-03-7500	CONTRACTUAL VOLLEYBALL	OFFICIAL	11/26/22			208.40	
Check Total:										208.40	
42666 ✓	12/16/2022	2514	SCHOLASTIC	A 2110.480-01-1000	TEXTBOOKS - ELEM	SCHOLASTIC NEWS - VANBUREN	M7343055	230397		138.20	138.20
				A 2250.480-00-0000	TEXTBOOKS SPEC ED	SUBSCRIPTIONS - T. SIMPSON	70306944	230287		50.00	50.00
Check Total:										188.20	
42667 ✓	12/16/2022	3632	SCHOLASTIC BOOK FAIRS - 14	A 2610.450-01-1000	SUPPLIES ELEM LIBRARY	BOOK FAIR SALES - ELEM LIBRARY	W5283328BF			5,741.42	
Check Total:										5,741.42	

## DOLGEVILLE CSD

Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
Account			Account Description						
42668 ✓	12/16/2022	2522	SCHOOL LUNCH FUND			Check Total:		5,741.42 ✓	
A 1010 450-00-0000			SUPPLIES BOE	CATERING - BOE MEETING	11/15/22		230463	15.00 ✓	15.00
						Check Total:		15.00	
42669 ✓	12/16/2022	2527	SCHOOL SPECIALTY			Check Total:		15.00	
A 2110 451-03-5000			SUPPLIES HS ART	ART SUPPLIES - ROHACEK	208131185962		230388	545.79 ✓	545.79
A 2250 450-00-0000			SUPPLIES SPEC ED	CLASS SUPPLIES - WELYCZKO	208131427824		230202	17.63 ✓	17.63
A 2810 450-00-0000			SUPPLIES GUIDANCE	OFFICE SUPPLIES - BAYLOR	208131416956		230191	11.47 ✓	11.47
A 2110 451-01-5000			SUPPLIES ELEM/MS ART	ART SUPPLIES - JASEWICZ	208131015495		230330	309.11 ✓	309.11
A 2110 451-03-5000			SUPPLIES HS ART	ART SUPPLIES - JASEWICZ	208131304686		230413	255.43 ✓	255.43
A 2110 451-03-5000			SUPPLIES HS ART	ART SUPPLIES - JASEWICZ	208131323817		230390	468.23 ✓	468.23
42670 ✓	12/16/2022	2540	SECURITY PLUMBING & HEATING SUPPLY			Check Total:		1,607.66	
A 1621 450-00-0000			SUPPLIES MAINTENANCE	MAINTENANCE SUPPLIES	083920 01		230042	549.08 ✓	207.69
42671 ✓	12/16/2022	3325	SEI DESIGN GROUP			Check Total:		549.08	
A 1620 400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS	PROF. SERVICES	13 21 4099.00		230418	85,277.50 ✓	85,277.50
42672 ✓	12/16/2022	3529	GEORGE SERVICE			Check Total:		85,277.50	
A 2855 400-03-7500			CONTRACTUAL VOLLEYBALL	OFFICIAL	11/29/22			148.40 ✓	
42673 ✓	12/16/2022	3641	ANNA SINISHTAJ			Check Total:		148.40	
A 250			TAXES RECEIVABLE CURRENT	REFUND PARTIAL PAY ON TAXES	882			1,278.64 ✓	
42674 ✓	12/16/2022	2674	SUPER DUPER SCHOOL COMPANY			Check Total:		1,278.64	
A 2630 460-00-0000			COMPUTER SOFTWARE	YEARLY RENEWAL	2782949		230466	3,761.00 ✓	3,761.00
42675 ✓	12/16/2022	3192	THE READING LEAGUE			Check Total:		3,761.00	
A 2110 400-00-0000			CONTRACTUAL	PD SESSION 10/17/22	3459		230363	2,500.00 ✓	2,500.00
42676 ✓	12/16/2022	2776	UNIFIRST CORPORATION			Check Total:		2,500.00	
A 5510 400-04-0000			CONTRACTUAL TRANSPORTATION	UNIFORM MAINTENANCE	051 3441876		230139	83.76 ✓	83.76



## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Account			Account Description						
A 5510 400-04-0000			CONTRACTUAL TRANSPORTATION	UNIFORM MAINTENANCE	051 3444170	230139		83.76 ✓	83.76
A 5510 400-04-0000			CONTRACTUAL TRANSPORTATION	UNIFORM MAINTENANCE	051 3446495	230139		83.76 ✓	83.76
A 5510 400-04-0000			CONTRACTUAL TRANSPORTATION	UNIFORM MAINTENANCE	051 3448836	230139		83.76 ✓	83.76
A 5510 400-04-0000			CONTRACTUAL TRANSPORTATION	UNIFORM MAINTENANCE	051 3451192	230139		83.76 ✓	83.76
42677 ✓	12/16/2022	2778	UNITED HEALTHCARE INSURANCE COMPANY				Check Total:	418.80	
A 9060 800-00-0000			HOSPITAL MEDICAL DENTAL	MEDICARE SUPP. T. KAWRYGA JAN- DEC 2023	303784647-1			3,618.75 ✓	
42678 ✓	12/16/2022	2785	UPSTATE CEREBRAL PALSY, INC.				Check Total:	3,618.75	
A 2250 470-00-0000			TUITION	OB, NS OCT 2022 TUITION	11/9/22	230055		14,019.28 ✓	14,019.28
42679 ✓	12/16/2022	2786	UPSTATE TEMPERATURE CONTROL				Check Total:	14,019.28	
A 1620 400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS	SERVICE CONTRACT QUARTERLY	21580	230049		3,873.00 ✓	3,873.00
42680 ✓	12/16/2022	2816	VILLAGE OF DOLGEVILLE				Check Total:	3,873.00	
A 1620 405-00-0000			CONTRACTUAL SRO	SEPT/OCT CROSSING GUARD	11/7/22	230109		1,073.81 ✓	1,073.81
42681 ✓	12/16/2022	3642	JONATHANWHITE				Check Total:	1,073.81	
A 2855 400-03-7200			CONTRACTUAL FOOTBALL	OFFICIAL	10/22/22			112.40 ✓	
42682 ✓	12/16/2022	2833	WMM CORPORATE SERVICES, INC.				Check Total:	112.40	
A 1620 400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS	DUMPSTER SERVICE	3487235-2285-3	230033		1,660.42 ✓	1,660.42
A 1620 400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS	DUMPSTER SERVICE	3485719-2285-8	230033		26.77 ✓	26.77
42683 ✓	12/16/2022	2913	DANIEL ZILKOWSKI				Check Total:	1,687.19	
A 2855 400-03-7000			CONTRACTUALATHLETICS GENERAL	MILEAGE	11/29/22			304.38 ✓	



## DOLGEVILLE CSD



## Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
42684 ✓	12/16/2022		2915 ZIPP HARDWARE						Check Total:	304.38	
A 5510.455-04-0000			SUPPLIES OTHER			SUPPLIES - BUS GARAGE	B203590	230149		1.99 ✓	1.99
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	B202930	230394		3.30 ✓	3.30
A 2110.451-03-5600			SUPPLIES HS INDUST ARTS			SUPPLIES - SHOP CLASS	B203818	230342		163.56 ✓	163.56
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	B203181	230394		11.16 ✓	11.16
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	B203597	230394		8.28 ✓	8.28
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	B203638	230394		14.99 ✓	14.99
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	A174600	230394		18.69 ✓	18.69
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	B203883	230394		23.98 ✓	23.98
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	B204088	230394		57.98 ✓	57.98
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS			SUPPLIES - MAINTENANCE	A174834	230394		36.98 ✓	36.98
42685 ✓	12/16/2022		3233 KAREN ZUZEK						Check Total:	340.91	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL			OFFICIAL	11/22/22		OFFICIAL	112.40 ✓	
42686 ✓	12/16/2022		1201 KEVIN BRADY SR.						Check Total:	112.40	
A 2855.400-03-7500			CONTRACTUAL VOLLEYBALL			OFFICIAL	12/5/22		OFFICIAL	148.40 ✓	
42687 ✓	12/16/2022		1207 CARVON D. BRAZIER						Check Total:	148.40	
A 2855.400-03-7600			CONTRACTUAL BASKETBALL			OFFICIAL	12/5/22		OFFICIAL	112.40 ✓	
42688 ✓	12/16/2022		1338 CIGNA HEALTH & LIFE INSURANCE CO.						Check Total:	112.40	
A 9060.800-00-0000			HOSPITAL MEDICAL DENTAL			DECEMBER DENTAL PREMIUMS	3106085	230023		5,880.78 ✓	5,880.78
42689 ✓	12/16/2022		1516 eze EXCHANGE, LLC						Check Total:	5,880.78	
A 1310.400-00-0000			CONTRACTUAL BUSINESS OFFICE			E-RATE CONSULTING	2023-7034		E-RATE CONSULTING	750.00 ✓	

## DOLGEVILLE CSD



Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
42690 ✓	12/16/2022	A 1310.400-00-0000		CONTRACTUAL BUSINESS OFFICE	E-RATE CONSULTING	2023-7050			825.00 ✓	
				CONTRACTUAL BUSINESS OFFICE	E-RATE CONSULTING	2023-7052			1,500.00 ✓	
				CONTRACTUAL BUSINESS OFFICE	E-RATE CONSULTING	2023-7078			1,500.00 ✓	
				Check Total: OFFICIAL						
42691 ✓	12/16/2022	A 2855.400-03-7500		CONTRACTUAL VOLLEYBALL	OFFICIAL	12/3/22			208.40 ✓	
				Check Total: TAX REIMBURSEMENT						
42692 ✓	12/16/2022	A 1930.400-00-0000		JUDGEMENTS & CLAIMS	TAX REIMBURSEMENT	2022			190.52 ✓	
				Check Total: Voided During Printing						
42693 ✓	12/16/2022	A 1010.490-00-0000		1778 **CONTINUED** HERKIMER COUNTY BOCES						
				Check Total: DECEMBER BILL 4/10						
42693 ✓	12/16/2022	A 1010.490-00-0000		BOCES	DECEMBER BILL 4/10	C0048-23	230123		1,017.60 ✓	1,017.60
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		7,124.40 ✓	7,124.40
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		1,089.58 ✓	1,089.58
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		174.70 ✓	174.70
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		2,312.90 ✓	2,312.90
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		2,065.90 ✓	2,065.90
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		36,625.34 ✓	36,625.34
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		4,941.35 ✓	4,941.35
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		71,595.43 ✓	71,595.43
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		39,532.60 ✓	39,532.60
				BOCES - OCCUPATIONAL EDUCATION	DECEMBER BILL 4/10	C0048-23	230123		37,641.00 ✓	37,641.00
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		5,837.80 ✓	5,837.80
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		12,473.68 ✓	12,473.68
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		1,180.63 ✓	1,180.63
				BOCES	DECEMBER BILL 4/10	C0048-23	230123		973.90 ✓	973.90

## DOLGEVILLE CSD



## Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
A 2825.490-00-0000				BOCES	DECEMBER BILL 4/10	C0048-23	230123		763.84	763.84
A 5510.490-04-0000				BOCES	DECEMBER BILL 4/10	C0048-23	230123		174.20	174.20
A 3040.49				WORKERS COMP - BOCES	DECEMBER BILL 4/10	C0048-23	230123		717.20	717.20
42694 ✓	12/16/2022	2008	M & T BANK					Check Total:	226,242.05	
A 1620.450-00-0000				SUPPLIES BUILDINGS & GROUNDS	GAS	11/30/22		CC CHARGES - NOVEMBER		
A 1620.450-00-0000				SUPPLIES BUILDINGS & GROUNDS	GAS	11/30/22			106.69	
A 5510.400-04-0000				CONTRACTUAL TRANSPORTATION	EZPASS	11/30/22			95.73	
A 5510.400-04-0000				CONTRACTUAL TRANSPORTATION	GAS	11/30/22			100.00	
42695 ✓	12/16/2022	2073	CHARLES MCMANN					Check Total:	820.44	
A 2855.400-03-7600				CONTRACTUAL BASKETBALL	OFFICIAL	12/5/22			112.40	
42696 ✓	12/16/2022	2124	ERIC MOREAU					Check Total:	112.40	
A 2855.400-03-7500				CONTRACTUAL VOLLEYBALL	OFFICIAL	12/3/22			99.40	
42697 ✓	12/16/2022	2387	LINDA PUTMAN					Check Total:	188.40	
A 2855.400-03-7500				CONTRACTUAL VOLLEYBALL	OFFICIAL	12/5/22			188.40	
42698 ✓	12/16/2022	3543	NICHOLAS J. SALAMONE					Check Total:	148.40	
A 2855.400-03-7500				CONTRACTUAL VOLLEYBALL	OFFICIAL	12/2/22			148.40	
42699 ✓	12/16/2022	3238	JAMES L. SMITH					Check Total:	148.40	
A 2855.400-03-7600				CONTRACTUAL BASKETBALL	OFFICIAL	12/5/22			92.40	
42700 ✓	12/16/2022	2631	JOSEPH STACK					Check Total:	92.40	
A 5510.414-04-0000				PETTY CASH TRANSPORTATION	REIMB. PETTY CASH	06-DEC-22			91.41	
42701 ✓	12/16/2022	2872	CHRISTOPHER WILLIAMS					Check Total:	91.41	
A 2855.400-03-7600				CONTRACTUAL BASKETBALL	OFFICIAL	12/5/22			92.40	

## DOLGEVILLE CSD

## Check Warrant Report For A - 35: GENERAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Account	Account Description								
42702 ✓	12/16/2022	3233	KAREN ZUZAK				Check Total: OFFICIAL	92.40	
A 2855,400-03-7560	CONTRACTUAL VOLLEYBALL		OFFICIAL		12/5/22			188.40 ✓	
42703 ✓	12/16/2022	1222	BSN SPORTS				Check Total: GIRLS BASKETBALL SUPPLIES	188.40	
A 2855,450-03-7600	SUPPLIES BASKETBALL		GIRLS BASKETBALL SUPPLIES		919188833	230011		482.76 ✓	533.59

Number of Transactions: 117

Check Total: 482.76  
Warrant Total: 974,931.62  
Vendor Portion: 974,931.62

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 117 in number, in the total amount of \$974,931.62. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$974,931.62. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

## DOLGEVILLE CSD

Check Warrant Report For A - 37: PAYROLL DEDUCTIONS #12, 12/9/22 For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount	Liquidated
Account	Account Description						
431	12/07/2022	2008 M & T BANK	Trust & Agency Payment				
A 726FICA		FICA TAX				21,210.44	
A 726FICA		FICA TAX				21,210.44	
A 722		FEDERAL INCOME TAX				29,258.64	
A 726MED		MEDICARE TAX				4,960.53	
A 726MED		MEDICARE TAX				4,960.53	
432	12/07/2022	2227 NYS INCOME TAX	Check Total: 81,600.58				
A 721		NYS INCOME TAX	Trust & Agency Payment				
						14,020.59	
433	12/07/2022	2311 PAYROLL ACCOUNT	Check Total: 14,020.59				
A 710		CONSOLIDATED PAYROLL	Trust & Agency Payment				
						249,904.22	
434	12/07/2022	2719 OMNI	Check Total: 249,904.22				
A 729		EMPLOYEE ANNUITIES	Trust & Agency Payment				
						1,982.14	
A 729		EMPLOYEE ANNUITIES				3,085.00	
A 729		EMPLOYEE ANNUITIES				3,387.23	
A 729		EMPLOYEE ANNUITIES				48.00	
A 729		EMPLOYEE ANNUITIES				3,447.00	
A 729		EMPLOYEE ANNUITIES				1,203.90	
A 729		EMPLOYEE ANNUITIES				67.02	
42582 ✓	12/07/2022	1488 DOLGEVILLE TEACHERS ASSOCIATION	Check Total: 13,220.29				
A 724TCHR		TEACHER DUES	Trust & Agency Payment - TCHDUES				
						2,724.72	
42583 ✓	12/07/2022	2220 NYS CHILDSUPP PROCESSING CENTER	Check Total: 2,724.72				
A 749		CHILDSUPP COLLECTIONS	Trust & Agency Payment - CHILDSUPP				
						120.00	
42584 ✓	12/07/2022	2220 NYS CHILDSUPP PROCESSING CENTER	Check Total: 120.00				
A 749		CHILDSUPP COLLECTIONS	Trust & Agency Payment - CHILDSUPP				
						157.07	

# DOLGEVILLE CSD

Check Warrant Report For A - 37: PAYROLL DEDUCTIONS #12, 12/9/22 For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount	Liquidated
Account	Account Description						
42585 ✓	12/07/2022		2252 NYSUT MEMBER BENEFITS TRUST	Check Total:		157.07	✓
A 732			NYSUT	Trust & Agency Payment - NYSUT			
						135.57	
42586 ✓	12/07/2022		2367 PREFERRED GROUP PLANS INC	Check Total:		135.57	✓
A 720FLEX			FLEXIBLE SPENDING ACCOUNT			325.00	
A 720FLEX			FLEXIBLE SPENDING ACCOUNT			1,500.00	
42587 ✓	12/07/2022		2710 THE CIVIL SERVICE EMPLOYEES ASSOC.	Check Total:		1,825.00	✓
A 724CSEA			CSEA UNION DUES			830.33	
A 724CSEA			CSEA UNION DUES			144.31	✓
				Check Total:		974.64	
				Warrant Total:		364,682.68	
				Vendor Portion:		364,682.68	
Number of Transactions: 10							

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$364,682.68. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$364,682.68. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor



# DOLGEVILLE CSD



Check Warrant Report For C - 6: SCHOOL LUNCH - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
6382 ✓	12/16/2022	1163	BIMBO FOODS, INC.	FOOD				
C 2860.41			FOOD PURCHASE		66414490000683	230253	126.97 ✓	126.97
C 2860.41			FOOD PURCHASE		66414490000557	230253	224.64 ✓	224.64
C 2860.41			FOOD PURCHASE		66414490000492	230253	134.80 ✓	134.80
6383 ✓	12/16/2022	1272	CARLO MASI & SONS, INC.	FOOD			486.41	
C 2860.41			FOOD PURCHASE		801746	230254	755.40 ✓	755.40
C 2860.41			FOOD PURCHASE		802166	230254	433.90 ✓	433.90
C 2860.41			FOOD PURCHASE		802893	230254	840.25 ✓	840.25
6384 ✓	12/16/2022	3356	ANTHONY DUPUIS	REIMB. MILEAGE/TOLLS			2,029.55	
C 2860.4			CONTRACTUAL		11/14/22		56.08 ✓	
6385 ✓	12/16/2022	1680	GINSBERGS	FOOD			56.08	
C 2860.41			FOOD PURCHASE		2860603	230259	1,206.75 ✓	1,206.75
C 2860.41			FOOD PURCHASE		2866313	230259	2,925.88 ✓	2,925.88
C 2860.41			FOOD PURCHASE		2871166	230259	1,455.55 ✓	1,455.55
6386 ✓	12/16/2022	1791	HILL & MARKES, INC.	SUPPLIES			5,588.18	
C 2860.45			MATERIALS & SUPPLIES		2686182-00	230257	2,005.24 ✓	2,005.24
6387 ✓	12/16/2022	1161	LICARIS BIG M SUPERMARKETS	FOOD			2,005.24	
C 2860.41			FOOD PURCHASE		61354	230237	18.13 ✓	18.13
C 2860.41			FOOD PURCHASE		62232	230237	11.36 ✓	11.36
C 2860.41			FOOD PURCHASE		61302	230237	21.15 ✓	21.15
C 2860.41			FOOD PURCHASE		61310	230237	17.97 ✓	17.97
6388 ✓	12/16/2022	3465	NEW YORK SCHOOL NUTRITION ASSOCIATION	SEMINAR A. DUPUIS			68.61	
C 2860.4			CONTRACTUAL		4062	230468	30.00 ✓	30.00
6389 ✓	12/16/2022	3486	RESTAURANT EQUIPMENT EQUIPMENT CORP	SUPPLIES			30.00	
C 2860.45			MATERIALS & SUPPLIES		005903	230260	563.16 ✓	563.16

## DOLGEVILLE CSD

Check Warrant Report For C - 6: SCHOOL LUNCH - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description						
6390 ✓	12/16/2022	2687	SYSCO-SYRACUSE		Check Total:	563.16	
					FOOD		
C 2860.41			FOOD PURCHASE	427004696	230255	3,111.32 ✓	3,111.32
C 2860.45			MATERIALS & SUPPLIES	427004696	230255	221.11 ✓	221.11
C 2860.41			FOOD PURCHASE	427007774	230255	-165.81 ✓	0.00
C 2860.41			FOOD PURCHASE	427013813	230255	1,973.57 ✓	1,973.57
C 2860.45			MATERIALS & SUPPLIES	427013813	230255	37.48 ✓	37.48
C 2860.41			FOOD PURCHASE	427038510	230255	1,937.64 ✓	1,937.64
					Check Total:	7,115.31	
					FOOD		
6391 ✓	12/16/2022	1242	UPSTATE FARMS DAIRY, LLC				
C 2860.41			FOOD PURCHASE	715716	230416	466.50 ✓	466.50
C 2860.41			FOOD PURCHASE	718709	230416	285.70 ✓	285.70
C 2860.41			FOOD PURCHASE	721269	230416	709.06 ✓	709.06
C 2860.41			FOOD PURCHASE	724522	230416	376.61 ✓	376.61
C 2860.41			FOOD PURCHASE	732525	230416	395.68 ✓	395.68
C 2860.41			FOOD PURCHASE	737541	230416	564.78 ✓	564.78
C 2860.41			FOOD PURCHASE	744432	230416	607.47 ✓	607.47
C 2860.41			FOOD PURCHASE	747803	230416	265.15 ✓	265.15
C 2860.41			FOOD PURCHASE	729259	230416	499.91 ✓	499.91
					Check Total:	4,170.86	
					DECEMBER BILL 4/10		
6392 ✓	12/16/2022	1778	HERKIMER COUNTY BOCES				
C 2860.49			BOCES	C0048-23	230124	696.00 ✓	696.00
					Check Total:	696.00	
					FOOD		
6393 ✓	12/16/2022	1783	HERSHEY CREAMERY COMPANY				
C 2860.41			FOOD PURCHASE	INVE0018464635	230258	496.50 ✓	496.50
					Check Total:	496.50	

# DOLGEVILLE CSD

Check Warrant Report For C - 6: SCHOOL LUNCH - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Number of Transactions: 12										
Warrant Total:									23,305.90	
Vendor Portion:									23,305.90	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$23,305.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$23,305.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

## DOLGEVILLE CSD



Check Warrant Report For F - 4: SPECIAL AID - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Account Description	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
5515 ✓	12/16/2022	1291	CATHOLIC CHARITIES	CONTRACTUAL - TITLE I SIG (22-23)	11/16/22	230022	PREVENTION SERVICES NOVEMBER 2022	1,200.00	1,200.00
5516 ✓	12/16/2022	2816	VILLAGE OF DOLGEVILLE	CONTRACTUAL - ARP-ESSER	11/7/22	230109	SRO SEPT/OCT	11,951.40	11,951.40
5517 ✓	12/16/2022	3325	SEI DESIGN GROUP	CONTRACTUAL - CRRSA-ESSER2	7 22-4189 00	220684		1,286.66	1,286.66
				CONTRACTUAL - ARP-ESSER	7 22-4188 00	220683		7,052.50	7,052.50
Check Total:								8,339.16	
Warrant Total:								21,490.56	
Vendor Portion:								21,490.56	
Number of Transactions: 3									

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$21,490.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$21,490.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

## DOLGEVILLE CSD

Check Warrant Report For HA - 2: CAPITAL FUND - DECEMBER #1 (MONTHLY) For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account	Description						
340 ✓	12/16/2022	2511	SCHMALZ MECHANICAL CONTRACTORS INC	PAY APP #2 - WATER HEATER				
HA 1620.293		GENERAL CONSTRUCTION			11611	230296	7,011.00	7,011.00 ✓

Number of Transactions: 1

Check Total:	7,011.00
Warrant Total:	7,011.00
Vendor Portion:	7,011.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$7,011.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$7,011.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jadqueline M. Hill, Claims Auditor

# TREASURER'S MONTHLY REPORT

For the period

November 1 - November 30, 2022

Total available balance as reported at the end of the preceding period..... \$ 834,385.20

## RECEIPTS DURING MONTH

Date	Source	Amount
November-22	Transfer from Tax Account	\$ 1,541,070.83
	Transfer from Savings	\$ 1,000,000.00
	Interest & Earnings	\$ 104.70
	BOCES Sept Aid	\$ 348,875.59
	Herkimer Co Pre-K Evals	\$ 550.00
	Misc. Revenue	\$ 2,583.40
	Health/Dental Premiums	\$ 1,762.66
	Music Rental	\$ 867.50
	Scholastic Book Fair Sales	\$ 5,741.42
	Refund Current Year Expense	\$ 168.34
	BOCES Pre-K Rent	\$ 750.00

Total Receipts..... \$ 2,902,474.44

Total Receipts, including balance..... \$ 3,736,859.64

## DISBURSEMENTS MADE DURING MONTH

Journal Entry	Description	Amount
84	Due to School Lunch	\$ 30,000.00
85	Due to Special Aid	\$ 20,000.00
91	Transfer to Metro. Commercial Bank	\$ 1,000,000.00
114	Neopost Annual Fee (Postage)	\$ 50.00

From Check Number	To Check Number	Amount
#2452	42562	\$ 1,125,825.10
423, 42563	426, 42569	\$ 371,343.08
427, 42570	430, 42580	\$ 368,948.35

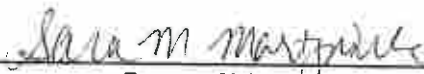
Total Disbursements ..... \$ 2,916,166.53

Cash Balance as Shown by Records..... \$ 820,693.11

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 1,334,324.94
Less total of outstanding checks, List on reverse side	\$ (513,631.83)
Deposits outstanding and credits not reflected on statement	
Bank Adjustments	

Total Available Balance..... \$ 820,693.11

Received by the Board of Education and entered as part of the December 20, 2022	This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.
Clerk of Board of Education	 Treasurer of School District

## ACCOUNT BALANCES

Capital Fund	\$ 78,381.36
General Fund Savings	\$ 4,418,831.39
Metropolitan Commercial Bank	\$ 3,020,092.15
School Lunch	\$ 6,839.69
Special Aid	\$ 10,455.69
Special Revenue Fund	\$ 15,129.71
Tax Account	\$ -



## DOLGEVILLE CSD

Bank Reconciliation for period ending on 11/30/2022



Account: M&T General Fund Checking  
Cash Account(s): A 200

Ending Bank Balance:		1,334,324.94
Outstanding Checks (See listing below):	-	513,631.83
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	820,693.11	✓
Cash Account Balance:	820,693.11	✓

## Outstanding Check Listing

Check Date	Check Number	Payee	Amount
10/14/2022	42396	DAKOTA NOLAN	164.80
10/14/2022	42400	RON OPPERMAN	112.50
10/14/2022	42415	JOSEPH STACK	71.27
11/09/2022	42563	DOLGEVILLE TEACHERS ASSOCIATION	2,724.72
11/10/2022	42457	ASHA	225.00
11/10/2022	42472	ANTHONY V. COCCIA	82.40
11/10/2022	42485	MOHAMED HAJI	92.40
11/10/2022	42490	HERKIMER COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM	308,528.40
11/10/2022	42491	HERKIMER COUNTY TREASURER	6.21
11/10/2022	42510	ANDREW LITTLE	12.38
11/10/2022	42517	MOHAWK REG ASSC OF SCHOOL DIST ADMN	50.00
11/10/2022	42525	RON OPPERMAN	112.50
11/10/2022	42533	ROME ALLIANCE FOR EDUCATION LTD	4,606.00
11/10/2022	42540	SEI DESIGN GROUP	194,793.24
11/10/2022	42544	JOSEPH STACK	76.75
11/21/2022	42570	AFLAC NEW YORK	882.62
11/21/2022	42579	THE CIVIL SERVICE EMPLOYEES ASSOC.	974.64
11/21/2022	42580	VOTE-COPE	116.00
Outstanding Check Total:			513,631.83

*Jessie Reddy* 12/14/22  
Prepared By

*Sam M. Markwick*  
Approved By


# DOLGEVILLE CENTRAL BUSINESS OFFICE

Sara M. Martyniuk – Senior Account Clerk/Treasurer  
38 Slawson Street  
Dolgeville, New York 13329

Email: [smartyniuk@dolgeville.org](mailto:smartyniuk@dolgeville.org)  
Telephone (315) 429 – 3155 Ext. 3003  
Fax (315) 429-8473

## \*\*\*\*\* Memorandum \*\*\*\*\*

To: DCS BOE Members

From: Sara Martyniuk, District Treasurer 

Date: December 13, 2022

Subject: Metropolitan Commercial Bank – November Activity

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	10/31/22	BALANCE FORWARD				\$2,013,333.25
JE91	11/17/22	TRANSFER FROM GF CHECKING			\$1,000,000.00	\$3,013,333.25
JE109	11/30/22	INTEREST			\$6,758.90	\$3,020,092.15



## **DES Board Report**

**November 15, 2022**

**Crystal Chrisman, K-6  
Principal**

### **Happy Holidays from DES!**

**We wish you all a happy and healthy Holiday Season!!**

**Frozen Junior at DCS!** Congratulations to the cast and crew of Frozen Jr. for their performance on November 17<sup>th</sup> and 18<sup>th</sup>!

**Monthly Magic:** Students in grades 1 and 2 participated in Monthly Magic on Friday, November 18<sup>th</sup>. Our December program is scheduled for Friday, December 16<sup>th</sup>. Families are welcomed to attend!



**DES Building Team:** Our Building Team convened on Monday, November 28<sup>th</sup> after school to discuss upcoming holiday celebrations at DES and Pick a Reading Partner programs.

**Instructional Support Team:** Our Instructional Support Team (IST) continues to meet at least twice a month after school to review individual student learning needs and make recommendations for programming and instruction.

**4<sup>th</sup> Grade Visits the New York State Museum:** Our 4<sup>th</sup> graders ventured to Alban on Wednesday, November 30<sup>th</sup> to tour the New York State Museum.

**Extended Skills Program Starts at DES:** Our after school Extended Skills program started on Wednesday, November 30. Mrs. Crystal Miller, Mr. Eric Ashley, Miss McKensy Castor, and Ms. Jennifer Minor are leading programs for students in grades 1, 2, and 3. We also have Mrs. Polly Longway and Mrs. Julie Castor supporting students in the program. 41 students are registered and attending after school sessions this year. We redesigned our program this year to focus specifically on reading skills. All students were assessed and grouped into “teams” based on specific instructional needs of students.

**Professional Development with The Reading League:** Anne McCarthy, from the Reading League, presented the final component of our training on the Six-Step Lesson Plan on the afternoon of December 6<sup>th</sup>. A data sharing agreement was approved to allow the Reading League experts to analyze our reading data for upcoming consultation services with our staff.

**Progress Reports Distributed to K-6 Families:** Friday, December 9<sup>th</sup> marked the end of the five-week period for quarter 2. Student Progress Reports will be distributed to students on Friday, December 16<sup>th</sup>.

**STEAM After-School Programs:** Our 5<sup>th</sup> grade after school program started on Tuesday, December 13<sup>th</sup>. This year we have 21 5<sup>th</sup> graders in the 5<sup>th</sup> grade program, led by Mr. John Gardner and Mr. Tom Seery.



**Winterpalooza:** PreK-6<sup>th</sup> grade students attended our annual Winterpalooza celebration on Wednesday, December 14<sup>th</sup>! Special performances included the 7/8 Band, High School Select Choir, 5/6 Band, 5/6 chorus, and Kindergartners! We had an amazing afternoon of music and holiday fun! Special thanks to Miss Wolford, Miss Yaghy, and Mr. DeNova for an incredible program for our students! We were excited to end this year's Winterpalooza with a visit from Santa Claus! The fun continued at dismissal with some special, silly elves on our roof!!







**DES December Team Workshop:** This month's professional development focused on team building and holiday fun! Staff participated in a series of Minute-To-Win-It Reindeer Games!







**DESPTO Christmas Shop:** DESPTO coordinated their annual fundraiser on December 14<sup>th</sup>-16. Students have an opportunity to shop for items for their loved ones for the upcoming holiday season.





## **BOE Report: Special Education Department**

### **December 2022**

- Billed Herkimer County \$2050 for preschool speech and OT services during the month of November
- Initial meetings were held for 5 students
- 1 new student transferred to the district (Meeting scheduled for 12/21)
- 3 student placed through foster care have left or will be leaving this week
- All grants have been approved
- OESJ has approved the shared SLP position and the job has been posted
- Preschool OT and speech screenings were conducted at the beginning of the month. 8 students were noted to have delays with speech and/or OT skills. Referrals will be completed in January for potential testing after break (1 additional student was also a concern, but the child is an OESJ resident and they would need to complete the process)
- BOCES offered a tour of their CTE and special education programs on 12/9

### **Upcoming:**

- 8th grade transition meetings

**CLEARTRACK 200 - STATISTICS**  
**Dolgeville Central School District**  
**Months by Grade**

**Months by Grade**

Month	Grade														P
	10th Grade	11th Grade	12th Grade	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade	9th Grade	Kindergarten	Kindergarten	
DEC 22	18	10	12	3	4	7	7	13	18	12	11	22		5	

***Months by Grade***



Daniel Zilkowski  
Dean of Students/Athletic Director  
Dolgeville CSD  
(315)-429-3155 ext 2900  
[dzilkowski@dolgeville.org](mailto:dzilkowski@dolgeville.org)



## **BOARD REPORT-December 20<sup>th</sup>, 2022**

### **DEAN OF STUDENTS**

1. Duties involving multiple facets of assistance have been split between the elementary and middle/high school involving discipline, student peer mediation, behavior management, supervision, and security.
2. The school district held a successful semi-formal on December 10<sup>th</sup>. It was a pleasure to see students from varying grade levels dressed well and have a great time. Thank you to the advisors and all that helped out with this tremendous event.

### **ATHLETIC DIRECTOR**

1. The modified winter season #1 was winding down at the time of this report (girls' volleyball a/b and boys' wrestling). Both teams have had very good success this season.
2. The junior varsity/varsity winter season is moving forward and very busy with contests for the sports of boys' wrestling, girls' volleyball, girls' and boys' basketball, girls' and boys' indoor track, and cheerleading.
3. The modified winter season #2 will be starting January 3<sup>rd</sup> (boys' and girls' basketball a/b).
4. We have had two successful volleyball tournaments on November 26<sup>th</sup> and December 3<sup>rd</sup>.
5. Dolgeville had 56 student-athletes that were NYSPHSAA scholar-athletes this past fall season. These student-athletes will receive a pin as recognition. We also had all our varsity teams qualify for the NYSPHSAA scholar-athlete team award (Girls' Cross Country, Boys' Cross Country, Girls' Soccer, Football, and Cheerleading. These teams are recognized with a certificate. Congratulations to these student-athletes and teams!


# DOLGEVILLE CENTRAL SCHOOL

Jessica Radley  
38 Slawson Street  
Dolgeville, New York 13329

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Fax (315) 429-8473

## MEMO

TO: Board of Education

FROM: Jessica Radley 

DATE: 12/09/2022

RE: November Facilities Report

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Please find the attached November work order report for the Building and Grounds department, if you want any additional information on a specific work order listed, please let me know.

Additionally, Wayne and I have been following up with the Architects and Engineers about the upcoming Capital Project Specifications.

We were able to interview candidates for the upcoming opening for the day Cleaner position and have secured the best candidate for the job, we have included our recommendation under Personnel.

The plows and salters were used a few days in November for SNOW! Wayne will be giving me a recommendation for a new salter in 23/24, as the salt from the Village is now a mix of salt and sand. This mixture has a difficult time going through our salters. We have one salter that currently can handle this mixture and one that we are unable to use. I will include that cost into the budget proposal.

Wayne put through an order for new bathroom stalls for the first-grade bathrooms, depending on when they are delivered we are hopeful to have them installed by the end of this school year. We do have future plans to replace the sixth-grade stalls and the stalls in the bathrooms near the tech rooms/athletic hall.

We continue to have a hard time finding subs for cleaners and we have not been able to find a replacement for our part-time night cleaner. It is my recommendation that we include a full-time night cleaner in the budget for the 23/24 school year in place of the two part-time night positions.

Thank you.

No.	Date	Updated	Request Type	Request Detail	Latest Notes	Client	Status	Priority	Alert Level	Tech	Location
1647	8/29/22 3:23 pm	11/10/22 1:09 pm	Facilities	horns! : horns! by the office door entrance	D. Maintenance: sprayed the nest with wh...	Craig Lamphere	<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> Bus Garage
1694	9/7/22 10:41 am	11/9/22 8:59 am	Facilities	Hello! 2 of the new desks broke yesterday - the back rests fell off. The back rests and the screw...	D. Maintenance: Received the warranted ...	Arianna Manuci	<input checked="" type="checkbox"/> Closed	Medium		J. Radley	<input checked="" type="checkbox"/> Middle School
1843	10/14/22 7:15 am	11/10/22 1:06 pm	Facilities	Holes in screens: Repair holes in screens	D. Maintenance: repaired the screen by f...	Anne Jasewicz	<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> Elementary School
1880	10/26/22 11:50 am	11/10/22 1:07 pm	Facilities	Cameras - Playground: Is it possible to clean or fix the outdoor cameras? I will email the...	D. Maintenance: already an existing work...	Crystal Chrisman	<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> Outside
1894	11/3/22 7:43 am	11/7/22 8:35 am	Facilities	Risers in the pit Monday morning 11/7/22: Hello, Can you please put the risers in the p...	D. Maintenance: Placed the risers in the...	Christopher DeNova	<input checked="" type="checkbox"/> Closed	Medium		J. Radley	<input checked="" type="checkbox"/> High School
1896	11/4/22 7:42 am	11/9/22 7:18 am	Facilities	Metal Outlet Bar: Metal outlet bar in classroom is loose.	D. Maintenance: Secured bottom of post t...	Dana Kubel	<input checked="" type="checkbox"/> Closed	Medium		J. Radley	<input checked="" type="checkbox"/> Elementary School
1897	11/4/22 9:19 am	11/7/22 9:06 am	Facilities	Table: The table in my room has a rough area on the edge that is bothering students. ...	D. Maintenance: Found area of rubber str...	Jodi Karla	<input checked="" type="checkbox"/> Closed	Medium		J. Radley	<input checked="" type="checkbox"/> Elementary School
1900	11/4/22 10:43 am	11/7/22 9:05 am	Facilities	strip of laminate : A strip of laminate was ripped off the countertop by a student's backpack...	D. Maintenance: Used lock-tite power gra...	Linda Hemmerich	<input checked="" type="checkbox"/> Closed	Medium		J. Radley	<input checked="" type="checkbox"/> Elementary School
1904	11/7/22 9:07 am	11/7/22 9:10 am	Facilities	Turnout gear: Turn out gear from Mr. Risley firemen challenge needs to be moved to back of...	D. Maintenance: Moved all turn out gear ...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School
1905	11/7/22 9:10 am	11/7/22 9:18 am	Facilities	Boys varsity locker room sewer backup: Sewer in boys varsity locker room was clogged and 8...	D. Maintenance: On the evening of Nov 2h...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School
1906	11/7/22 9:19 am	11/7/22 9:24 am	Facilities	ballast needs to be replaced on led light in auditorium. There is an led light out in the...	D. Maintenance: Went into catwalks above...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School
1907	11/7/22 9:24 am	11/7/22 9:27 am	Facilities	Broken exit light in boys varsity locker room: Exit light is hanging by the wires in boys ...	D. Maintenance: Exit light in boys vars...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School
1908	11/7/22 9:27 am	11/7/22 9:31 am	Facilities	broken glass in cabinet that holds fire extinguisher across from auditorium: Glass needs t...	D. Maintenance: Glass was hit by someone...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School
1909	11/7/22 9:31 am	11/7/22 9:35 am	Facilities	Shin in back of Curt Gray's room spraying winter when turned on: Needs nice faucet	D. Maintenance: Vacuum breaker/ water sa...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School
1910	11/7/22 9:36 am	11/7/22 9:54 am	Facilities	Light out in the kitchen near coveit: Bulbsl needs to be replaced.	D. Maintenance: Tried changing the bulbs...		<input checked="" type="checkbox"/> Closed	Medium		D. Maintenance	<input checked="" type="checkbox"/> High School

No.	Date	Updated	Request Type	Request Detail	Latest Notes	Client	Status	Priority	Alert Level	Tech	Location
1911	11/17/22 9:57 am	11/17/22 10:02 am	Facilities	locker 319 will not open: Key wont work in locker 319. Smells like old food is inside the	D. Maintenance: night cleaners left a no...		Closed	Medium		D. Maintenance	High School
1913	11/17/22 10:42 am	11/18/22 9:55 am	Facilities	sensor in fountain: Upstairs high school water fountain sensor not working currently...	D. Maintenance: replaced sensor and the ...	Ashley Randall	Closed	Medium		J. Radley	High School
1917	11/17/22 3:09 pm	11/19/22 8:57 am	Facilities	Broken Chair: One of the ball chairs in my room is broken. It appears that the upper...	D. Maintenance: Factory weld was not don...	Brandi Mosenbhn	Closed	Medium		J. Radley	High School
1922	11/18/22 11:17 am	11/19/22 6:19 am	Facilities	Clock: My clock is stuck on 12:00. Can you please fix this? Thank you!	D. Maintenance: Took off wall and brought...	Jodi Karla	Closed	Medium		J. Radley	Elementary School
1938	11/14/22 9:42 am	11/15/22 6:26 am	Facilities	additional tool use request: Good morning, Towards the end of last week, the high school...	D. Maintenance: We had all of the needed...	James Simpson	Closed	Medium		J. Radley	Outside
1942	11/15/22 7:16 am	11/18/22 8:39 am	Facilities	elementary net: caps to volleyball pole inserts in new gym seem to be sealed into floor. b...	D. Maintenance: When Tachell Sports re...	James Seely	Closed	Medium		J. Radley	Elementary School
1953	11/12/22 9:28 am	11/29/22 10:14 am	Facilities	Heater: My blower is blowing freezing cold air continuously therefore the classroom is ver...	D. Maintenance: Checked the heating set...	Jody Lamphere	Closed	Medium		D. Maintenance	Elementary School
1955	11/12/22 10:18 am	11/29/22 10:17 am	Facilities	Heater Vent: My heater vent is very noisy. It wouldn't bother me at all except that ...	D. Maintenance: Checked the heater and i...	Karen Hopsticker	Closed	Medium		J. Radley	Elementary School
1960	11/28/22 7:43 am	11/29/22 6:15 am	Facilities	Risers in the pit : Hello, Can you please set the risers up in the pit by 3rd period to...	D. Maintenance: We had already placed th...	Christopher DeNova	Closed	Medium		J. Radley	High School
1966	11/29/22 7:17 am	11/29/22 10:11 am	Facilities	lock: In need of a Masterlock lock (not sure if we have a set of universal ones...because a...	D. Maintenance: I did not have a lock th...	Karlin Wolford	Closed	Medium		J. Radley	High School



Dolgeville Central School Bus Garage  
31 Wolf Street, Dolgeville, NY 13329

Transportation Supervisor- Joseph Stack

Bus Garage Numbers    **TEL: 315-429-9388**    FAX: 315-429-5365  
Email: [jstack@dolgeville.org](mailto:jstack@dolgeville.org)

Date: December 14, 2022

To: Joseph Gilfus

From: Joseph Stack

Re:    Transportation review items.

Congratulations to Taylor Brandow for passing her road test on November 17<sup>th</sup>. Taylor will be a great asset for the district and is currently learning the bus routes and is subbing when needed.

The drivers are concerned that the parking lot is darker than usual. The drivers feel safer having the parking lot illuminated when returning from late runs and trips.

School Bus Safety Drills have been completed for all grade levels. Thank you to Shannon Borst for the extra support.

Dot Inspection was held on December 7th. For buses 110, 113, 114, 116, 119 and C3. With no major issues. Next Inspection has to be held before January 7<sup>th</sup>. DOT requires school bus preventive maintenance to be performed every 3,000 miles or 40 days. Complete Brake Inspection for each bus is 15,000 mile or 365 days. Oil changes are completed on average 10,000 miles.

# Bus Maintenance Record

Bus Maintenance Monthly Report for NOVEMBER 2022

Bus #	DATE	Last Mileage	Current Mileage	Total Mileage	Lube Service	Oil Change	other
105	11/7/22	69,416	70,604	1,188	X		
110	11/10/22	45,877	47,035	1,158	X	X	
111	11/14/22	52,879	58,149	270	X		
112	11/7/22	70,042	70,510	177	X		
113	11/17/22	52,888	53,589	701	X		
114	11/16/22	62,949	63,475	526	X		X
115	11/3/22	39,870	42,453	2,583	X		X
116	11/16/22	70,202	70,221	19	X		
117	11/8/22	25,444	26,017	573	X		X
118	11/17/22	25,330	27,272	1,942	X		
119	11/14/22	17,126	18,198	1,072	X		X
120	11/7/22	29,188	32,122	2,934	X		X
121	11/8/22	2,147	3,219	1,072	X		
122	11/9/22	3,452	5,165	1,713	X		X
123	11/10/22	2,024	3,549	1,525	X		X
124	11/28/22	6,522	9,526	1,125	X		
C3	11/15/22	80,304	80,824	520	X		X
C5	11/3/22	44,739	46,786	2,047	X		

## **Dolgeville Central School Nutrition**

Date: December 2022

To: Joseph Gilfus

From: Anthony Dupuis

Re: Food and Nutrition Updates

For the month of November, we served 4,841 Breakfasts and 10,572 Lunches. For a total of 15,413 reimbursable meals. Our reimbursement for November was \$49,164.00

Anthony Dupuis  
Food Service Director  
Dolgeville Central School  
38 Slawson Street  
Dolgeville, NY 13329  
(315) 429 – 3155 ext. 2951

*(Signature)* Dec 17/12/22

To: BOE  
From: IT  
IT Monthly Report  
12/20/22 Meeting

Looking at setting up a time with ComSource to integrate the new clocks and the fire alarm to display emergency messages. This will help people with hearing disabilities to see what emergency is going on inside the school. We will designate different colors for different emergencies.

Still waiting on ComSource for a definite date for when they can come and do the battery back-up installation. We have a meeting scheduled for January to figure out the earliest time they can come and install the equipment.

**DOLGEVILLE CSD**

**Revenue Status Report By Function From 7/1/2022 To 11/30/2022**

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	4,469,428.00	0.00	4,469,428.00	4,514,204.00	-44,776.00
A 1081	OTHER PAYMENTS IN LIEU OF TAXES	7,500.00	0.00	7,500.00	0.00	7,500.00
A 1085	SCHOOL TAX RELIEF REIMBURSEMENT	624,092.00	0.00	624,092.00	579,316.00	44,776.00
A 1090	INTEREST AND PENALTIES ON TAXES	5,050.00	0.00	5,050.00	5,398.36	-348.36
A 2401	INTEREST AND EARNINGS	9,000.00	0.00	9,000.00	27,574.08	-18,574.08
A 2413	RENTAL OF REAL PROPERTY, BOCES	7,500.00	0.00	7,500.00	2,250.00	5,250.00
A 2414	RENTAL OF EQUIPMENT	0.00	0.00	0.00	2,412.50	-2,412.50
A 2650	SALE OF SCRAP AND EXCESS	0.00	0.00	0.00	360.00	-360.00
A 2701	REFUND PRIOR YEAR BOCES	0.00	0.00	0.00	54,919.81	-54,919.81
A 2703	REFUND PRIOR YEAR EXPENSE	0.00	0.00	0.00	9,303.14	-9,303.14
A 2770	MISCELLANEOUS-UNCLASSIFIED	12,000.00	0.00	12,000.00	91,943.16	-79,943.16
A 2770.1	MISC. - E-RATE	10,000.00	0.00	10,000.00	6,212.41	3,787.59
A 3101	BASIC FORMULA	9,678,011.00	0.00	9,678,011.00	1,180,818.31	8,497,192.69
A 3101.1	EXCESS COST AID	1,943,724.00	0.00	1,943,724.00	0.00	1,943,724.00
A 3102	LOTTERY AID	1,009,189.00	0.00	1,009,189.00	1,351,430.18	-342,241.18
A 3102.1	VLT LOTTERY AID	353,340.00	0.00	353,340.00	224,010.74	129,329.26
A 3103	BOCES AID	782,798.00	0.00	782,798.00	348,875.59	433,922.41
A 3260	TEXTBOOK AID	43,804.00	0.00	43,804.00	0.00	43,804.00
A 3262	COMPUTER SOFTWARE/HARDWARE AID	27,087.00	0.00	27,087.00	0.00	27,087.00
A 3263	LIBRARY A/V LOAN PROGRAM	5,044.00	0.00	5,044.00	0.00	5,044.00
A 4601	MEDICAID REIMBURSEMENT	11,789.00	0.00	11,789.00	4,379.41	7,409.59
	<b>Grand Totals:</b>	<b>18,999,356.00</b>	<b>0.00</b>	<b>18,999,356.00</b>	<b>8,403,407.69</b>	<b>10,595,948.31</b>

DOUGEVILLE CSD

Appropriation Status Summary Report By Function From 7/1/2022 To 11/30/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION *	25,569.00	-151.00	25,418.00	4,039.55	14,411.70	6,966.75
1040	DISTRICT CLERK *	23,099.00	151.00	23,250.00	9,909.83	13,220.23	119.94
1060	DISTRICT MEETING *	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
1240	CHIEF SCHOOL ADMINISTRATOR *	194,741.00	0.00	194,741.00	85,795.14	101,387.27	7,558.59
1310	BUSINESS ADMINISTRATION *	264,967.82	759.88	265,727.70	78,058.30	134,852.84	52,816.56
1320	AUDITING *	20,000.00	0.00	20,000.00	17,250.00	2,750.00	0.00
1325	TREASURER *	25,204.00	240.00	25,444.00	6,781.50	9,247.38	9,415.12
1330	TAX COLLECTION *	8,650.00	1,655.00	10,305.00	3,687.30	5,555.00	1,062.70
1380	FISCAL AGENT FEE *	14,435.80	0.00	14,435.80	6,713.76	7,722.04	0.00
1420	LEGAL *	27,000.00	0.00	27,000.00	16,725.72	10,274.28	0.00
1620	OPERATION OF BUILDING *	982,659.00	202,881.64	1,185,540.64	668,312.14	420,628.66	96,599.84
1621	MAINTENANCE OF BUILDING *	119,120.00	0.00	119,120.00	35,142.33	57,625.08	26,352.59
1670	CENTRAL PRINTING & MAILING *	38,378.00	-1,655.00	36,723.00	9,731.77	25,872.23	1,119.00
1910	UNALLOCATED INSURANCE *	116,748.00	10,866.00	127,614.00	107,910.00	12,783.00	6,921.00
1930	JUDGEMENTS & CLAIMS *	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1981	BOCES ADMINISTRATIVE COST *	456,473.00	0.00	456,473.00	109,876.02	346,595.36	1.62
2020	SUPERVISION - REGULAR SCHOOL *	354,304.30	0.00	354,304.30	119,695.66	95,459.80	139,148.84
2070	IN-SERVICE TRAINING - INSTRUCTION *	57,414.00	0.00	57,414.00	15,724.05	37,689.45	4,000.50
2110	REGULAR SCHOOL *	5,233,759.82	12,000.00	5,245,759.82	1,369,895.16	3,018,900.68	856,963.98
2250	PROGRAMS FOR HANDICAPPED CHILDREN *	2,077,293.51	-199,988.85	1,877,304.66	485,310.71	1,252,540.14	139,453.81
2280	CAREER AND TECH - BOCES *	250,940.00	0.00	250,940.00	112,923.00	138,017.00	0.00
2610	SCHOOL LIBRARY AND AUDIOVISUAL *	189,103.00	0.00	189,103.00	43,051.86	111,254.54	34,796.60
2630	COMPUTER-ASSISTED INSTRUCTION *	535,208.00	500.00	535,708.00	152,914.66	153,168.97	229,624.37
2810	GUIDANCE - REGULAR SCHOOL *	247,382.00	0.00	247,382.00	88,331.08	106,756.36	52,294.56
2815	HEALTH SERVICES - REGULAR SCHOOL *	132,573.00	0.00	132,573.00	36,218.83	85,172.39	11,181.78
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL *	138,813.00	0.00	138,813.00	22,525.83	27,245.38	89,041.79
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL *	6,000.00	0.00	6,000.00	2,291.52	3,708.48	0.00
2850	CO-CURRICULAR ACTIVITIES *	64,251.00	0.00	64,251.00	1,980.50	34,593.00	27,677.50
2855	INTERSCHOLASTIC ATHLETICS *	289,850.05	25,492.30	315,342.35	125,605.88	63,460.72	126,275.75
5510	DISTRICT TRANSPORTATION SERVICES *	384,005.70	-500.00	383,505.70	141,869.59	124,495.72	117,140.39
5530	GARAGE BUILDING *	415,372.00	0.00	415,372.00	116,003.71	260,045.73	39,322.56
8070	CENSUS *	2,743.00	0.00	2,743.00	0.00	0.00	2,743.00
9000	EMPLOYEE BENEFITS **	5,000,422.00	-12,000.00	4,988,422.00	1,496,364.98	2,921,682.86	570,374.16
9700	DEBT SERVICE **	1,576,497.00	0.00	1,576,497.00	239,853.75	0.00	1,336,643.25
9900	INTERFUND TRANSFERS **	115,000.00	0.00	115,000.00	418,501.80	0.00	-303,501.80
	Grand Totals	19,394,076.00	40,250.97	19,434,326.97	6,148,995.93	9,597,116.29	3,688,214.75





**RESOLUTION REGARDING  
STATE ENVIRONMENTAL QUALITY REVIEW  
CAPITAL OUTLAY PROJECT**

**WHEREAS**, the Board of Education of the Dolgeville Central School District (the “Board”) has considered the effect upon the environment of proposed work, including, but not limited to the following:

Removal of existing gymnasium folding partitions and replacement with rolling curtains and removal and replacement of band room finish flooring.

**WHEREAS**, the Board has reviewed the scope of the capital outlay project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

**WHEREAS**, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

**BE IT RESOLVED**, by the Board of Education as follows:

1. The Proposed Capital Outlay Project does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Capital Outlay Project is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Capital Outlay Project is required under SEQRA.
4. This resolution shall be effective immediately.

**Dated:**

---

**Board Clerk  
Dolgeville Central School District**

## RESOLUTION

**WHEREAS**, the Federal Elementary and Secondary School Emergency Relief (“ESSER”) authorizes the provision of emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

**WHEREAS**, Department of Education guidance conveys that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) and American Rescue Plan (ARP) funds for certain construction projects; and

**WHEREAS**, the District Architect, SEI Design, has opined that a portion of the District’s capital project, specifically, replacement of roofing at the District’s James A. Green building and replacement of the running track (the “Project”) may be funded by ESSER/CRRSA/ARP funds; and

**WHEREAS**, the Board of Education has reviewed the Environmental Impact of the Project and has declared that the Project is an Unlisted Action that will not have a negative impact on the environment.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board of Education hereby declares that the Project is needed to improve the District’s facilities, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to One Million Six Hundred Eighty Eight Thousand Seven Hundred Dollars (\$1,688,700.) through ESSER/CRSSA/ARP grant funding to fund the Project.
3. The Superintendent of Schools and all officers and employees of the District are hereby authorized and ~~directed~~ to take all steps reasonably ~~necessary~~ or ~~appropriate~~ to complete the Project and to carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

The vote on this Resolution was as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated: December \_\_\_, 2022

\_\_\_\_\_  
District Clerk  
Dolgeville Central School District

**December 8, 2022**  
**AGREEMENT BY AND BETWEEN**  
**THE DOLGEVILLE CENTRAL SCHOOL DISTRICT**  
**AND**  
**THE OPPENHEIM-EPHRATAH-ST. JOHNSVILLE**  
**CENTRAL SCHOOL DISTRICT**

WHEREAS, the Dolgeville Central School District, (hereinafter "Dolgeville"), and the Oppenheim-Ephratah-St. Johnsville Central School District, (hereinafter "OESJ"), are both public school districts operating under the laws of the State of New York; and

WHEREAS, both Dolgeville and OESJ maintain speech services; and

WHEREAS, OESJ employs a full-time Speech Teacher and has determined that its educational needs only require a part time speech teacher for the next school year; and

WHEREAS, Dolgeville is in need of a part time speech teacher; and


WHEREAS, both Dolgeville and OESJ believe that there could be a mutual benefit to creating a relationship between the districts to enable the OESJ Speech Teacher to provide shared services with Dolgeville.

NOW THEREFORE in consideration of the above, and the terms of this agreement, it is hereby agreed as follows:

1. Term – The term of this agreement shall be from January 1, 2023 through June 30, 2023 in accordance with the terms hereof.
2. Services – OESJ shall schedule its Speech Teacher to provide direct, on site, instructional services to Dolgeville, for one-half (.5 FTE) of their time. The parties shall develop schedules such that the speech teacher will split their time between between Dolgeville and OESJ, with equal time being spent in both districts.
3. Payment – In return for the services described herein, Dolgeville shall pay to OESJ one-half the amount of the speech teacher's salary and benefits (including salary, health insurance, FICA, TRS, etc.) for the 2022-23 school year; and mileage at the current IRS rate. OESJ shall invoice Dolgeville on a monthly basis or as agreed to by the parties. Such invoices shall be paid by Dolgeville within thirty (30) calendar days.
4. Employer- Employee Relationship – It is agreed between the parties that the Speech Teacher shall be a full-time employee of OESJ, and shall not have an employer-employee relationship with Dolgeville during the term of this agreement. The Speech Teacher shall receive all salary, benefits, and other compensation from OESJ. The Speech Teacher is not entitled to any benefit plan afforded to the employees of Dolgeville, worker's compensation, benefits, nor any other benefit, right or privilege available to employees of Dolgeville, except to the extent the Speech Teacher shall be eligible for and receive unemployment benefits, in which case Dolgeville and OESJ shall split any expenses associated therewith.

5. Evaluation – Performance evaluation will be the responsibility of both districts. Prior to the start of the school, the districts will determine the student load split dependent on courses taught for the year. Lead evaluators in each district will collaboratively develop the final evaluation.
6. Termination – This Agreement may be terminated by either party with thirty (30) days written notice, or at any time by a mutual written Agreement between the parties.
7. Renewal – This Agreement may be renewed on a yearly basis upon the mutual written agreement of the parties.
8. Indemnification – Dolgeville shall defend, indemnify and save harmless OESJ, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Dolgeville, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses. OESJ shall defend, indemnify and save harmless Dolgeville, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of OESJ, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses.
9. Entire Agreement - The terms of this Agreement represent the final intent of the parties. Any modifications, revisions, or waiver of the terms of this Agreement shall be effective only if evidenced by a subsequent writing which is executed and acknowledged by the parties with the same formalities accorded this basic Agreement.
10. This Agreement is subject to approval by both Boards of Education.

FOR OESJ:

  
Mr. Adam J. Heroth, Superintendent

FOR DOLGEVILLE:

 12/9/22  
Mr. Joseph Gilfus, Superintendent



Eva L. Jones, Ed. D  
S & E Jones Consulting, LLC  
957 Douglas Ct.  
Niskayuna, NY 12309  
518 424 6518  
[EvaJones41@gmail.com](mailto:EvaJones41@gmail.com)  
[EvaJones.com](http://EvaJones.com)

**CONSULTANT AGREEMENT**  
**Revised: December 20, 2022**

This Agreement, originally made on July 27, 2022 between THE DOLGEVILLE CENTRAL SCHOOL DISTRICT, 38 Slawson St., Dolgeville, New York, referred to as the "District" and Eva L. Jones Ed.D. of S & E Jones Consulting LLC located at 957 Douglas Ct., Niskayuna, NY hereinafter referred to as the "Consultant",

WHEREAS the District desires to engage the services of the Consultant to perform the services described below subject to the following terms and conditions:

1. **TERM:** The Agreement will commence on September 1, 2022 and end on June 30, 2023, unless sooner terminated as set forth in paragraph "7" below. The scope of work has been developed in consultation with the superintendent and is provided in Appendix A.
2. **COMPENSATION:** The Board shall pay the Consultant a revised total of \$16,800 for the work described in Phase 1: September 1, 2022-January 27, 2023 and Phase 2: November 29, 2022, December 6, 2022-June 30, 2023. This rate includes travel expenses. The Consultant shall submit an invoice to the District on a monthly basis, stating the dates of services rendered. The District shall verify that the services have been rendered and pay the Consultant within 30 days of submission of such bills.
3. **SCOPE OF WORK:** See Appendix A
4. **INDEPENDENT CONTRACTOR STATUS:** Consultant enters into this Agreement and will remain throughout the term hereof an Independent Contractor of the District. Contractor shall not be entitled to any rights or benefits afforded to the District's employees, including, without limitation, disability or unemployment insurance, worker's compensation, medical insurance, sick leave or any other employment benefit. Consultant is responsible for providing, at Consultant's sole expense, disability, unemployment, worker's compensation and all other forms of insurance, training, permits and licenses for Consultant and for Consultant's employees, if any. Consultant shall be responsible for paying, when due, all



income or other taxes incurred as a result of the compensation paid by the District to Consultant for services under this Agreement.

5. CONFIDENTIALITY. The Consultant agrees to maintain fully the confidentiality of any confidential information or processes relating to DOLGEVILLE CSD that it may obtain, view or observe during the term of this AGREEMENT. Information relating to individuals who may receive services pursuant to this AGREEMENT or any information relating to individuals that the consultant may have access to in order to complete the WORK under this AGREEMENT shall be maintained and used only for the purposes intended under the contract and in full conformity with law and regulations.
6. INDEMNIFICATION. Consultant agrees to indemnify and hold Dolgeville CSD harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Dolgeville CSD that result from the acts or omissions of Consultant.  
  
Dolgeville CSD agrees to indemnify and hold the consultant harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against the consultant that result from the negligent acts or omissions of Dolgeville CSD employees, agents, or representatives.
7. TERMINATION: By giving at least five days of notice in writing, either party may terminate this Agreement at any time. Services rendered up to the time of termination will be billed at the applicable rates. Consultant shall not be entitled to any additional payments, whether on account of lost profits or otherwise. The Superintendent of Schools is authorized to give or accept such written notice.
8. ENTIRE UNDERSTANDING: This Agreement contains all the terms between the parties and may not be amended or modified except by written agreement signed by parties.
9. ASSIGNMENT: Consultant may not assign this Agreement or subcontract any portion of the services set forth herein, without the prior written consent of the District, which consent may be withheld for any reason whatsoever or for no reason.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed as of the day and year first above written.

Signatures:



Eva L. Jones, S&E Jones Consulting LLC

Date 12/16/22

  
Joseph Gilfus, Superintendent of Schools

Date 12/15/22

**Contract Scope of Work  
Dolgeville CSD**

**DEI Prof. Learning/Student and Staff Listening Sessions/  
Ongoing Inclusive Schools Planning Team**

**Phase 1: September 1, 2022- January 27, 2023**

**Long Term Goal**

- Gain deeper understanding of the *Culturally Responsive Sustaining Education Framework*
- Explore and reflect upon the Culturally Responsive Continuum (ie. foster an all-inclusive learning environment through understanding implicit bias and culture, strengthening student to student and staff to student relationships, engaging student voice, etc.) and reviewing curriculum and school environment through a culturally responsive lens.
- Give teachers a voice in developing a Professional Learning plan that is meaningful to them.
- Give students opportunities to share their experiences at Dolgeville CSD and gain an understanding of their needs.
- Give students an opportunity to give input about school culture and decision-making about policy and procedures.
- Give students an opportunity to learn about the life experiences of students beyond Dolgeville CSD.
- Shift instructional practices, school policies and procedures to fully align with the *Culturally Responsive Sustaining Education Framework*.

**Desired Outcomes from Phase 1 and Phase 2**

- Students will provide information about their experiences at school, on social media, and in the community.

- Data collected at the focus group listening sessions will be transcribed and presented in report form to the district.
- Students will have ongoing opportunities to discuss issues, create opportunities for promoting inclusive environments and have input into school life.
- Staff will provide information about their experiences, and what they observe about their students and families. They will be part of an ongoing Inclusive Schools professional learning team providing input and feedback throughout the planning process.
- **Communication** and action planning strategies will be established based on the feedback from students and staff.
- Prof. Dev. will be provided to deepen understanding of essential elements of Inclusive schools, and the *Culturally Responsive Sustaining Schools Framework* specific to the needs of Dolgeville CSD

#### DRAFT Detailed Action Plan - Phase 1

Activities	Dates and Times	Description
<b>For Students</b>		
Student Focus Group listening sessions	<b>Sessions on:</b> 10/7: 11/12 gr. 8-9:30, 9/10 gr. 10-11:30 10/14: 7/8th gr. 8-9:30 5/6th gr. 10-11:30	<ul style="list-style-type: none"> <li>• Prepare Focus Group questions and protocol</li> <li>• On site facilitation of focus groups</li> <li>• Compilation of notes or coding of points expressed in audio tape. Presented in report form.</li> <li>• Communication to students and families will be handled by the district.</li> <li>• Audio or video taping will be handled by district</li> <li>• Note taking if not audio or video taping will be handled by the district.</li> </ul>
Planning meeting for Student Discussion group advisors/facilitators	11/10 2 hours	<ul style="list-style-type: none"> <li>• w/staff member advisor to facilitate each of group (gr.5-6, gr.7-8, gr.9-12)</li> <li>• Eva to provide materials/resources and facilitate advisor planning session</li> </ul>
Ongoing student discussion groups and action planning	11/21 12:30-2:30	<ul style="list-style-type: none"> <li>• Eva floating and staff facilitators with gr.5-6, gr.7-8, gr. 9-12</li> <li>• Debrief and action planning</li> <li>•</li> </ul>
<b>Total fee for work with students focus groups and staff advisors \$3800.00</b>		
<b>For Staff</b>		

Activities	Date and Time	Description
Inclusive Schools' Kick Off with all instructional staff and administrators.	10/7 12:30-2:30	<ul style="list-style-type: none"> <li>Developing an understanding of the <i>Culturally Responsive Sustaining Education Framework</i></li> <li>Share some feedback from the survey given to staff after initial PD last year.</li> <li>Describe Phase 1 plan, ie. student focus/listening groups, teacher feedback opportunities and ongoing Prof. Learning Committee</li> </ul>
Prof Learning Committee	11/1 2 hours	<ul style="list-style-type: none"> <li>Listening session for staff and sharing of information gathered from students with opportunities for noticings and implications.</li> <li>Compilation of notes or coding of points expressed from staff. Presented in report form.</li> </ul>
Prof Learning Committee	12/6 2 hours	<ul style="list-style-type: none"> <li>Brief PD with team on essential concepts of DEI and sampling of Prof. Learning possibilities for all staff.</li> <li>Work on visioning, goal setting, prioritizing next steps.</li> <li>Eva to provide materials/resources and facilitate as needed.</li> </ul>
Prof Learning Committee	1 /3 2 hours	<ul style="list-style-type: none"> <li>Planning work for January Prof. Dev. session to continue to understand essential elements of Inclusive schools, and the <i>Culturally Responsive Sustaining Schools Framework</i> specific to the needs of Dolgeville CSD</li> <li>Eva to provide materials/resources and facilitate as needed.</li> </ul>
DEI Prof Learning with all instructional staff and administrators	1/27 12:30-2:30	<ul style="list-style-type: none"> <li>Agenda designed with the planning team.</li> <li>Eva to provide materials/resources and facilitate as needed.</li> </ul>
<b>Total Fee for Work with Staff through Jan. 27, 2023 - \$3500.00</b>		
<b>Total for Phase 1: including planning sessions with the superintendent. \$7300.00</b>		

**Phase 2: Nov. 29, 2022, Dec. 6, 2022- June 30, 2023**



Activities	Timeframe	Description
<b>For Students</b>		
Student Discussion and Action Planning Sessions	1 session monthly 12/6, 1/13, 2/10, 3/31, 5/5	Support advisors and facilitate student sessions as needed, to include action planning tools.
Planning sessions for Student Discussion group advisors/facilitators	1 session monthly (total of 5) approx. one week prior to student session. 11/29, 1/10, other dates TBD	Facilitate agenda planning, provide resources, and action planning materials.
<b>Total fee for work with students and advisor planning sessions \$5000.00</b>		
<b>For Staff</b>		
Activities	Date and Time	Description
Prof. Learning Committee (PLC)	Meet monthly: February-June (5) session	Develop a DEI professional learning plan
Prof. Dev. Sessions	March 17 and March 31	Design and deliver DEI PD based on feedback from PLC.
<b>Total Fee for Work with Prof. Learning Committee and PD for staff through June 30<sup>th</sup>: \$4500</b>		
<b>Total for Phase 2: including planning sessions with the superintendent. \$9500</b>		

**Pay Schedule:**

- Request for partial payment of Phase 1 work completed was submitted on 11/1 for \$3000 and I have not yet received payment.
- Payment for the remainder of Phase 1 and Phase 2 work can be divided equally and paid monthly over the rest of the school year as shown below.

Date	Amount Due
11/1	\$3000
12/1	\$1971.43
1/1	\$1971.43
2/1	\$1971.43
3/1	\$1971.43
4/1	\$1971.43
5/1	\$1971.43
6/1	\$1971.42
Total	\$16,800

Submitted By



Eva L. Jones, Ed.D

S & E Jones Consulting, LLC

Date: 12/12/22

*Copy made  
12/16/22*

**MEMORANDUM OF AGREEMENT FOR THE PURPOSE  
OF AMENDING AND DAA AGREEMENT  
BY AND BETWEEN**

THE DOLGEVILLE CENTRAL SCHOOL DISTRICT  
AND  
THE DOLGEVILLE ADMINISTRATORS' ASSOCIATION

WHEREAS, The Dolgeville Central School District (herein referred to as "the District"), and the Dolgeville Administrators' Association (herein referred to as "the DAA") are parties to a Collective Bargaining Agreement for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, through agreement, the District and the DAA have expressed a mutual interest in amending the following:

**ARTICLE XXXIV – Compensation  
2022-2023 Agreement**

**Compensation for Additional Observations:**

**Each unit member will be compensated at a rate of \$150 per announced observation and \$75 per unannounced observation to be paid using a claim form. Payment for the additional observations, from the mutually approved list, is contingent upon completing all regularly assigned observations first**

NOW, THEREFORE, in consideration of the mutual undertakings and covenants herein, IT IS HEREBY AGREED, BY THE DISTRICT AND THE DAA, THAT THE ABOVE AMENDMENTS will be added to the Collective Bargaining Agreement, effective upon written agreement by the parties indicated in the signature block area of this Memorandum, and effective in execution in accordance with the indicated dates and time frames.

IT IS ALSO HEREBY AGREED, BY THE DISTRICT AND THE DAA, THAT ALL OTHER TERMS AND CONDITIONS set forth in the current Collective Bargaining Agreement between the parties shall remain in full force. Nothing set forth in this Memorandum shall set a precedent, or be deemed to have waived the parties' rights under the current Collective Bargaining Agreement.

\_\_\_\_\_  
Joseph Giffus, Superintendent

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Michelle Primeau, Association President

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott Hongo, Board of Education President

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date



Daniel Zilkowski  
Dean of Students/Athletic Director  
Dolgeville CSD  
(315)-429-3155 ext 2900  
[dzilkowski@dolgeville.org](mailto:dzilkowski@dolgeville.org)



December 20<sup>th</sup>, 2022

**Board Memo-** Combination of Dolgeville and Oppenheim Ephratah-St. Johnsville for all levels of baseball (OESJ Host).



# FERRARA FIORENZA PC

ATTORNEYS AND COUNSELORS AT LAW

SYRACUSE • ROCHESTER • BINGHAMTON

5010 CAMPUSWOOD DRIVE, EAST SYRACUSE, NY 13057

TELEPHONE (315) 437-7600 FACSIMILE (315) 437-7744\*

*\*NOT FOR SERVICE OF PROCESS*

## PRIVILEGED AND CONFIDENTIAL

December 7, 2022

### Via E-Mail

Joseph Gilfus, Superintendent of Schools  
Dolgeville Central School District  
38 Slawson Street  
Dolgeville, NY 13329

**Re: JUUL Labs, Inc. Lawsuit - Settlement**

Dear Joe:

In June, 2021, my partner, Jeff Lewis, researched a mass tort action that was being filed on behalf of school districts nationwide against Juul Labs, Inc. and others to recover damages from the impact of vaping in schools (the "Lawsuit"). We were aware that our client school districts deal with the negative impact of students vaping in school on a regular basis and recommended that your district and others join the Lawsuit. Your Board of Education authorized the Frantz Law Group and our law firm to join the action to recover damages on your behalf.

We are extremely pleased to advise that a settlement has been reached with one party, Juul Labs, Inc., in the Lawsuit. The Court ordered that the settlement amount not be disclosed at this time, however we have an understanding that the settlement is significant and should provide your school district with a monetary recovery from Juul for some of the expenses and inconveniences caused by Juul's products use in your school district. The settlement amount will be disclosed once a calculation has been developed to allocate the settlement to participating school districts. Co-counsel has informed us they expect the settlement amount to be significant, and to be disclosed next month. You will be receiving an email from our co-counsel, The Frantz Law Group, announcing the settlement.

### **1. Settlement Implementation Process.**

It is our understanding the Court will appoint an aide, or "special master", to oversee settlement administration. Once a special master is assigned, a calculation will be made for apportioning the settlement payment to the lawsuit's participants. The process for developing a calculation for apportioning the settlement will begin shortly. We expect the process to conclude in the next couple months. Once your school district's portion of the settlement has been

290 LINDEN OAKS, SUITE 230, ROCHESTER, NY 14625 ~ TELEPHONE (585) 441-0345

520 COLUMBIA DRIVE, SUITE 204, JOHNSON CITY, NY 13790 ~ TELEPHONE (607) 797-4839

Joseph Gilfus, Superintendent of Schools  
Dolgeville Central School District  
December 7, 2022  
Page 2

calculated, we will provide you with that figure. At that stage, the school district will have the option of accepting the settlement or rejecting the settlement and proceeding with the litigation. We will assist your school district with that analysis.

The court or special master may submit requests for information in the next few months relating to the apportionment of the settlement. It is important your district is vigilant in responding to any requests for information, as failure to timely respond could have an adverse impact on the district's recovery. We will assist you with these responses. Please be certain to notify our office if you receive any communications regarding the Lawsuit.

At the conclusion of this process, you will know the precise amount of your School District's recovery and the terms of payment.

**2. Settlement Risks and School Budget.**

The settlement brings the School District a step closer to a significant recovery. However, legal settlements are a one-shot revenue that should not be built into a school district budget. With a settlement paid over a number of years there are risks that future payments may be interrupted by a change in Juul Labs, Inc.'s financial status or a future bankruptcy. The US Food and Drug Administration previously banned Juul Labs, Inc. products from the market. This ban was later reversed. However, Juul still needs to obtain FDA approval to sell its products. We understand that other vaping products have obtained FDA approval.

**3. Second Lawsuit against Altria Group, Inc.**

Altria Group, Inc. is an additional defendant in the Lawsuit. Altria Group was previously a large investor in Juul Labs and is alleged to have participated in Juul Labs' efforts to market vaping products to children. The tentative settlement with Juul Labs, Inc. does not resolve the Lawsuit as against Altria Group. We will keep you apprised of the litigation against Altria Group as it proceeds.

We are happy to review this settlement with you and answer any questions you or your Board may have. Please do not hesitate to contact me or Jeff Lewis directly with any questions.

Very truly yours,

Ferrara Fiorenza PC



Colleen W. Heinrich


# DOLGEVILLE CENTRAL BUSINESS OFFICE

Jessica Radley  
38 Slawson Street  
Dolgeville, New York 13329

Email: jradley@dolgeville.org  
Telephone (315) 429 – 3155 Ext. 3002  
Fax (315) 429-8473

## MEMO

TO: Board of Education

FROM: Jessica Radley 

DATE: 11/22/2022

RE: 2023 Bus Purchase Information – Leonard Bus Quote

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Attached please review the quote for the purchase of three new buses that the District would like to ask the public to vote for approval in May 2022. This quote includes the trade in of bus numbers 105, 110, and 111. Current mileage is as follows:

105 - 68712  
110 - 47561  
111 - 57670

Also, please see attached a letter of intent needed by Leonard Bus to show interest in purchase. This letter while important to Leonard bus, specifically states the purchase will only happen if our budget vote is approved in May.

If you have any questions for me or that you would like me to relay to Mr. Stack please let me know.

Thank you.



4 Leonard Way, Deposit, NY 13754 | T 800-554-4504 F 607-467-4550

Customer Name: Dolgeville Central School  
 Lot C (Item 4-D): Type C, 64 Pupil Conventional Front-Engine Bus  
 Capacity 65  
 NYSDOT APPROVAL 2147-NY-65-00WC-ATC  
 2023 LBS Item #4 DIESEL CE TYPE C  
 Transportation Advisor: Roman Garasymchuk 315-240-8146

Contract #:  
 Group # 40524  
 CE3102  
 Date: 10/12/2022  
 Quote #: RG-23007-006

This Quote Valid for 60 Days

Non-OEM Installed Options (Subject to NYSC Discount)

Subtotal: \$0.00

NYS Contract Options (Not Subject to Discount)

47NKD-1,2,3,4,-NYS	PAINT COLOR, ROOF, 9219 Winter White, Beginning 5" Above Drip - 2017 NYS	\$726.33
7372115810-1,2,3,4-NYS-2023	Tires, Upgrade Std Tires to Hankook 10R22.5 with DRIVE on rear {G PLY} NYS	\$250.00

Subtotal: \$976.33

Options Credits

48PNW OMIT	OMIT Heater Water Booster Pump (Bergstrom) from ISB Engine	(\$50.00)
50XHM3102-65-4	Body Plan, 3102 body with 65 Passenger Capacity 254" WB, 50RNB	(\$69.00)

Subtotal: (\$119.00)

Beyond the Bus (Provided at NO CHARGE)

LEONARD FAMILY SCHOLARSHIP FUND	FOR EVERY SCHOOL BUS SOLD, LEONARD BUS SALES WILL DONATE \$10 TO THE LEONARD FAMILY SCHOLARSHIP FUND WHICH BENEFITS CHILDREN OF NYAPT AND NYSBCA MEMBERS. PLEASE ASK YOUR TRANSPORTATION ADVISOR FOR DETAILS	\$0.00
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Trades

ALL TRADES MUST BE:

- Properly serviced and maintained to NYS DOT standards until time of trade
- Free of mechanical and physical damage
- Accompanied by a properly endorsed title

Bus	Comment	Value
105	4DRBUC8N2GB164343	\$10,500.00
110	4DRBUC8N2JB229411	\$26,500.00
111	4DRBUC8N4JB229412	\$26,500.00
Trade Total:		\$63,500.00



4 Leonard Way, Deposit, NY 13754 | T 800-554-4504 F 607-467-4550

Customer Name: Dolgeville Central School  
 Lot C (Item 4-D): Type C, 64 Pupil Conventional Front-Engine Bus  
 Capacity 65  
 NYSDOT APPROVAL 2147-NY-65-00WC-ATC  
 2023 LBS Item #4 DIESEL CE TYPE C  
 Transportation Advisor: Roman Garasymchuk 315-240-8146

Contract #:  
 Group # 40524  
 CE3102  
 Date: 10/12/2022  
 Quote #: RG-23007-006

This Quote Valid for 60 Days

Projected Payment/Delivery Date: <u>PROJECTED DELIVERY DATE SUBJECT TO FUTURE CONFIRMATION</u>		<u>Base Price</u>	\$135,093.00
Vote Date:		<u>Options Subject to Discount</u>	\$17,996.48
Comments: BTI child seats needed?		<u>Options Discount (16%)</u>	(\$2,879.44)
		<u>Option Credits</u>	(\$119.00)
		<u>Other Charges</u>	\$0.00
		<u>NYS Contract Options:</u>	\$976.33
		<u>Incentives:</u>	\$0.00
		<u>Unit Price Per Bus</u>	\$151,067.37
		<u>Quantity</u>	3
		<u>Subtotal</u>	\$453,202.11
REVIEWED AND ACCEPTED BY:		<u>Rebates:</u>	\$0.00
		<u>Trades</u>	(\$63,500.00)
		<u>Tax (if applicable)</u>	\$0.00
		<u>Waste Tire Fee (if applicable)</u>	\$0.00
SIGNATURE _____ DATE _____		<u>Total Purchase Amount</u>	<b>\$389,702.11</b>
<p align="center"><b><u>PAYMENT DUE UPON DELIVERY</u></b></p>			





# DOLGEVILLE CENTRAL SCHOOL

38 Slawson Street, Dolgeville, NY 13329

P: 315.429.3155 F: 315.429.8473 [www.dolgeville.org](http://www.dolgeville.org)

*Sending Students into the World Well Prepared*

## BOARD OF EDUCATION

November 22, 2022

### President

Scott Hongo, II

### Vice President

Jennifer Williams

Carolyn Williams

Julie Izzo

Tiffany Rutkowski

James Schmid

Craig Spofford

### Joseph Giffus

Superintendent

315.429.3155 x. 3500

Fax: 315.429.8473

### Jessica Radley

Business Manager

315.429.3155 x. 3002

### Ruth Leavitt

7-12 Principal

315.429.3155 x. 2750

### Crystal Chrisman

PreK-6 Principal

315.429.3155 x. 1751

### Michelle Primeau

Director of Special Educ.

315.429.3155 x. 2803

### Dan Zilkowski

Dean of Students/AD

315.429.3155 x. 2751

Leonard Bus Sales Inc.

Mr. Frank Continetti

General Manager

4 Leonard Way

Deposit, NY 13754

RE: Letter of Intent to Purchase School Bus(es)

It is the intent of our school district to purchase a quantity of three (3) school bus(es), quote # RG-23007-006 from Leonard Bus Sales, Inc. using the current NYS OGS Centralized Contract for the Acquisition of School Buses.

These buses will be presented for voter approval on 5/16/2023. It is understood that this letter is in no way binding us to purchase these vehicles in the event that the voters do not approve this expenditure. I will contact you as soon as I have the results of this vote.

If you have any questions or concerns, please feel free to contact me at your convenience.

Sincerely,

A handwritten signature in black ink that reads 'Jessica Radley'. The signature is fluid and cursive, with the first name 'Jessica' being more prominent than the last name 'Radley'.

Jessica Radley  
Business Manager  
Dolgeville CSD


# DOLGEVILLE CENTRAL BUSINESS OFFICE

Jessica Radley  
38 Slawson Street  
Dolgeville, New York 13329

Email: jradley@dolgeville.org  
Telephone (315) 429 - 3155 Ext. 3004  
Fax (315) 429-8473

## MEMO

TO: Joseph Gilfus and The Board of Education

FROM: Jessica Radley, Business Manager 


DATE: 11/15/2022

RE: Transfer Funds Memo

---

Due to the continued growth the District has received in interest, The Business Office has decided to move \$1 million from the General Fund Savings account to the Metropolitan Commercial Bank account.

Please let me know if you have any questions or concerns.

OK  11/23/22

## **POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

The Dolgeville Central School District, (Local Education Agency or governing body) responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that it will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned *above*.

In fulfilling its responsibilities, the SFA agrees to the following:

### **A. Free Meals and (For Milk Only Schools) Free Milk**

To serve meals or milk at no charge to children from families whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that are identified through the SNAP/MEDICAID Direct Certification Matching Process.

### **B. Reduced Price Meals**

To serve breakfast and/or lunch and/or snacks served through the Afterschool snack program at no charge to children from families whose income is within the range of the annual income eligibility guidelines for reduced price meals.

### **C. Special Conditions**

To serve free meals/milk to foster children in cases where the court or welfare agency is legally responsible for the child. Documentation from an appropriate State or local agency supports the foster child's status. Foster children are categorically eligible for free meals and may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. Including children in foster care as household members can help other children in the household qualify for free or reduced price meals. If the foster family is not eligible for free or reduced price meal benefits, the foster child will still be provided free meal benefits.

To provide free or reduced price meals or free milk to children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria. These students must be approved using one of the methods noted in this eligibility guidance booklet.

### **D. Non-Discrimination**

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. LEAs selling competitive foods during a meal service are encouraged to include in the description of how the cafeteria and meal service prevents overt identification of the children receiving free and reduced price meals or free milk. The names of children eligible to receive free or reduced price meals or free milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:
  - Work for their meals or milk.
  - Use a separate lunchroom.
  - Go through a separate serving line.
  - Enter the lunchroom through a separate entrance.
  - Eat meals or drink milk at a different time.
  - Eat a meal different from the meal sold to children paying the full price for the same meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, sex, age, color, disability, national origin, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

### **E. Hearing Procedures**

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted on the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

**F. Reviewing Official**

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced-price meals or free milk. The official should sign, date, and indicate the eligibility determination on each application.

**G. Notice to Parents**

To send at the beginning of each school year, and whenever there is an increase in eligibility, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII, VIII, or IX including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

**H. Applications**

To advise parents to complete the application and return it to the reviewing official for eligibility determination.

To maintain applications and documentation of action taken, for three years after the end of the school year to which they pertain. After an eligibility determination is made, the family is notified of its status, and the status is implemented within ten operating days of the receipt of the application.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time. After an eligibility determination is made, the family is notified of its status and the status is implemented within ten operating days of the receipt of the application.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA should be reviewed to ensure that it is correctly approved.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year.

**I. Verification of Applications**

Verify the eligibility of applicant households by **November 15** in accordance with program regulations and annually maintain records.

**J. Anonymity and Accountability**

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free, reduced and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk. The LEA will develop measures to prevent disclosure of confidential free and reduced price eligibility information as required and include the steps with this policy statement.

**K. Amendments to Policies**

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year. Changes in content to any prototype documents from this guidance booklet require prior State Agency approval.

**L. Records**

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process (DCMP) (SNAP, Medicaid, Foster)
2. All applications and documents to support homeless, migrant, head start, etc.
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including denial letters.
5. Records of all verification efforts and resulting eligibility changes.

**M. Public Release**

At the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

**N. Special Assistance • Provision 2 and Community Eligibility Provision**

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

**\* If your school year begins in September, you must notify your Child Nutrition representative by September 1, or if you intend to participate in Provision 2 for the school year. If your school year begins in July, you must notify us by July 1.**

Community Eligibility Provision: Schools where at least 40 percent of enrolled students have been deemed freeeligible through a means other than an income application (Lg., directly certified using electronic SNAP/Medicaid, homeless, migrant, runaway, foster, and head start) using data from anytime between **July 1, 2021 to June 30, 2022**, may participate in the Community Eligibility Provision for the **2022-2023** school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEP Memo on the Child Nutrition Knowledge Center website.



## O. Administrative Prerogative

In certain circumstances when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This limited use option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Documented prior efforts must be made by the SFA to obtain a completed application from the parent or guardian.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income including source, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used judiciously and only after repeated efforts to obtain applications from families have been unsuccessful. It is to be used on an individual basis and must not be used to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, *even* though the children are coming to school without a meal or money. Family economic status must remain the criterion for administratively making the decision to provide the student access to free or reduced price meals.

## P. Meal Eligibility for Homeless/ Migrant /Runaway Children

Children who are categorically eligible under other Source Categorically Eligible Programs should contact the school for assistance in receiving benefits and indicate the source of their status on the application.

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children based on established criteria. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child, or send a list of all children residing in the shelter to the school;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:

The child's name  
The effective date of eligibility determination  
The name of the shelter, etc., where the child resides  
The signature of the determining official

- a Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator. For a list of contacts in your school, go to [www.nysteaches.org](http://www.nysteaches.org).

**Q. Food Distribution Program on Indian Reservation (FDPIR)**

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs may accept a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP or TANF number.

**R. Food Substitutions for Children With Disabilities**

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has a physical or mental impairment which substantially limits one or more major life activities of such individual, a record of such an impairment or being regarded as having such an impairment. Major life activities include but are not limited to functions such as caring for one's self, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a medical statement signed from a State licensed healthcare professional. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

**S. Limited English Proficient (LEP) Households**

LEAs will ensure there are no barriers for participation in Child Nutrition Programs for Limited English Proficient (LEP) families and must communicate with parents and guardians in a language they can understand throughout the certification and verification.

**T. Meal Charge Policy**

LEAs will establish a written and clearly communicated policy to address student meal charges when payment cannot be collected at the point of service. Charge policies will be reasonable, well-defined and maintain the integrity and dignity of students and households to minimize harm to the student.

**U. Prohibition Against Meal Shaming Plan**

LEAs will establish a written and clearly communicated plan that ensures a student whose parent or guardian has unpaid meal charges is not shamed or treated differently than a student whose parent or guardian does not have unpaid school meal charges. The plan will include the requirement to provide students with the reimbursable meal of their choice and identify other prohibited actions to decrease student distress or the embarrassment associated with not having adequate funds to pay for a school meal.

- V. **Program Terminations:** To provide 60 days advance written notice to parents and to immediately inform the NYSED Child Nutrition Program Administration of intent to discontinue participation in NSLP/SBP for public school districts. Non-public schools must send a letter on official letterhead notifying the Child Nutrition Office of the effective date they will no longer participate and the last month they intend to claim meals.

### Disclosure Chart

The NSLA specifies that persons directly connected with the administration or enforcement of certain programs or activities are permitted to have access to children's eligibility information. The following chart shows the circumstances for disclosing eligibility information. If you have concerns or questions about disclosing children's eligibility information, refer to the USDA Eligibility Manual for School Meals or contact your Child Nutrition Program representative for further guidance. Prototype parent consent forms are included in this booklet.

Recipient of Information	What May be Disclosed	Requirements
Programs under the National School Lunch Act or Child Nutrition Act	All Eligibility information	Prior notice and consent not required
Federal/State or local means tested nutrition programs with eligibility standards comparable to the NSLP	Eligibility status only	Prior notice and consent not required
Federal education programs	Eligibility status only	Prior notice and consent not required
State education programs administered by a State agency or local education agency	Eligibility status only	Prior notice and consent not required
Local education programs	NO eligibility information, unless parental consent is obtained	Parental consent
Medicaid or the State Children's Health Insurance Programs (SCHIP), administered by a State or local agency authorized under titles XIX or XXI of the Social Security Act to identify and enroll eligible children	All Eligibility information unless parents elect not to have information disclosed	Must give prior notice to parents and opportunity for parents to decline to have their information Disclosed
State health programs other than Medicaid/SCHIP, administered by a State agency or local education agency	Eligibility status only	Prior consent not required
Federal health programs other than Medicaid/SCHIP	NO eligibility information, unless parental consent is obtained	Parental Consent
Local health program	NO eligibility information, unless parental consent is obtained	Parental Consent
Comptroller General of the United States for purposes of audit and examination	All eligibility information	Prior notice and consent not required
Federal, State, or local law enforcement of officials investigating alleged violations of any of the programs under NSLA and CAN or investigating violations of any of the programs that are authorized to have access to names and eligibility status	All eligibility information	Prior notice and consent not required